

## MEETING OF THE FULL COUNCIL

**Notice of meeting to be held on Tuesday 13<sup>th</sup> June 2023 at 7pm  
in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon.  
Councillors are summoned to attend for the purpose of transacting the following  
business.**

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

### AGENDA

#### Welcome by the Chairman

**1. Apologies and acceptance for absence**

To receive and accept valid apologies for absence as previously notified to the Parish Clerk.

**2. Declarations of Interest and Dispensations**

To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.

**3. Minutes from Full Council meeting held 16<sup>th</sup> May 2023**

To agree the minutes of the meeting held on 16<sup>th</sup> May 2023 as a true and accurate record

**4. Public Participation**

To receive questions from the public.

(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

**5. Council Reports**

- a) To Receive Clerk's Written Report
- b) To Receive Written Reports from District and County Councillors
- c) To Receive any Updates from the Chairman

**6. Financial Matters**

- a) Bank Reconciliation – May 2023
- b) Earmarked reserves summary
- c) Approval of Payments – May 2023
- d) Approval of Receipts – May 2023
- e) Detailed Income and Expenditure 1<sup>st</sup> April 2022 – 31<sup>st</sup> May 2023
- f) To Receive Internal Auditor's Report
- g) To Approve the Annual Governance Statement 2022/2023
- h) To Approve the Annual Accounting Statements 2022/2023

**7. Planning Committee**

- a) To note decisions made by the Planning Committee on 23<sup>rd</sup> May 2023

**8. Events Committee**

- a) To note decisions made by the Events Committee on 23<sup>rd</sup> May 2023 and 6<sup>th</sup> June 2023

**9. Community Centre**

- a) To note decisions made by the Community Centre Committee on 8<sup>th</sup> June 2023

**10. Training**

- a) To Consider Attendees for the Norfolk SLCC Annual Conference on Friday 7<sup>th</sup> July

**11. Consultations**

- a) To Consider Invitation to Respond to the Greater Norwich Green Spaces Survey

**12. To Receive Proposal that the Council Chamber and associated facilities at the Diamond Jubilee Lodge are made available free of charge to all those members elected to the Council, and their respective political groups to conduct group meetings which will be convened to discuss matters relating to the running of the council.**

**13. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the item 14 in view of the confidential nature of the business to be transacted**

**14. Community Centre Outstanding Matters**

- a) To Receive Recommendation from the Community Centre Committee on Matters Outstanding from the Community Centre Refurbishment

**15. Matters for the Next Agenda**

Matters raised are for information only and items to be considered for future agendas

**16. Time and Venue of next Council meeting.**

To confirm the time and location of the next meeting of the Full Council as Tuesday 11<sup>th</sup> July 2023 at 7pm in the Council Chamber

*Faye LeBon* Clerk to the Council

Dated 7<sup>th</sup> June 2023