

## MEETING OF THE FULL COUNCIL

**Notice of meeting to be held on Tuesday 11<sup>th</sup> October 2022 at 7pm  
in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon.  
Councillors are summoned to attend for the purpose of transacting the following  
business.**

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

### AGENDA

#### Welcome by the Chairman

**Chairman: As this is the first Parish Council meeting since the death of Her Majesty Queen Elizabeth II, a moments silence will be held in memory of Her Late Majesty**

*A minutes silence will be held*

**Chairman: God Save The King**

All: God Save the King

#### 1. Apologies and acceptance for absence

To receive and accept apologies for absence as previously notified to the Parish Clerk.

#### 2. Declarations of Interest and Dispensations

To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.

#### 3. Minutes from Full Council meeting held 9<sup>th</sup> August 2022 (1-2)

To agree the minutes of the meeting held on 9<sup>th</sup> August 2022 as a true and accurate record

#### 4. Public Participation

To receive questions from the public.

(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

#### 5. Reports

- a) Clerk's Report (3-5)
- b) Verbal update from District and County Councillors.
- c) Verbal update from Chairman.

#### 6. Financial Matters

- a) Bank Reconciliation – August and September 2022 (6-7)
- b) Earmarked reserves summary. (8)
- c) Approval of Payments – August and September 2022. (9-10)
- d) Approval of Receipts – August and September 2022 (11-12)
- e) Detailed Income and Expenditure 1<sup>st</sup> April 2022 – 30<sup>th</sup> September 2022 (13-19)
- f) To Receive Externally Audited AGAR (20-24)
- g) To Receive Correspondence re: SAAA Opt Out (25-26)
- h) To Agree to a Specific Donations Budget, Separate from the Chairman's Budget and Reallocate Funds (27)

## **7. Planning**

To note decisions made by the Planning Committee on 12<sup>th</sup> July, 26<sup>th</sup> July, 9<sup>th</sup> August, 23<sup>rd</sup> August and 27<sup>th</sup> September 2022 (28-37)

## **8. Events**

- a) To note decisions made by the Events Committee on 16<sup>th</sup> August and 3<sup>rd</sup> October 2022 (38-39)
- b) To Agree Budget and Details, including plaque, for Opening Event on 24<sup>th</sup> November (40)

## **9. Playing Fields, Allotments and Amenities (41-42)**

To note decisions made by the Playing Fields, Allotments and Amenities Committee on 30<sup>th</sup> August 2022

## **10. Property, Policy and Resources**

To note decisions made by the Policy, Property and Resources Committee on 4<sup>th</sup> August and 26<sup>th</sup> September 2022 (43-49)

## **11. Community Centre**

- a) To Receive Report on Community Centre Reopening (50)
- b) To note decisions made by the Community Centre Committee on 29<sup>th</sup> September (51-54)
- c) To Agree Budget to be taken from General Reserves for Community Centre Café (50 & 55-62)

## **12. Civility, Respect and Code of Conduct**

- a) To Consider Adoption of Dignity at Work Policy and take the Civility and Respect Pledge (63- 75)
- b) To Review and Consider Adoption of new LGA Councillor Code of Conduct (76-91)

## **13. To Consider Official .gov.uk Councillor Email Addresses**

To receive report regarding JPAG recommendation 5.169 on proper practices for email addresses. (92-94)

## **14. To Discuss Local Response to Energy Crisis in the Form of Warm Rooms (95-96)**

To Consider Community Centre Suitability for Warm Rooms, subject to government announcement(s)

## **15. Highways Consultation (97-99)**

To Consider Response to Highways Consultation to Extend 30mph Speed Restriction on Reepham Road

## **16. To Consider Any Projects for the Parish Partnership Scheme (100-105)**

To Consider Suitable Highways Projects for 50/50 funding with Norfolk County Council

## **17. Community Fridge (106-107)**

To Consider Project for the Running of a Community Fridge in the Community Centre

**18. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the items 19, 20 and 21 in view of the confidential nature of the business to be transacted**

## **19. Staffing**

To receive report and note decisions made by the Staffing Committee

## **20. To Receive Report on Dispersal Accommodation and Consider any Local Response Required**

## **21. To Receive Update on Land Process and Consider Further Actions**

To receive report on information requested from the meeting of 9<sup>th</sup> August.

## **22. Matters for the Next Agenda**

Matters raised are for information only and items to be considered for future agendas

## **23. Time and Venue of next Council meeting.**

To confirm the time and location of the next meeting of the Full Council as 8<sup>th</sup> November 2022 at 7pm in the Council Chamber

*Faye LeBon* Clerk to the Council Dated 5<sup>th</sup> October 2022