

## MEETING OF THE FULL COUNCIL

**Notice of meeting to be held on Tuesday 8<sup>th</sup> November 2022 at 7pm  
in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon.  
Councillors are summoned to attend for the purpose of transacting the following  
business.**

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

### AGENDA

#### Welcome by the Chairman

**1. Apologies and acceptance for absence**

To receive and accept apologies for absence as previously notified to the Parish Clerk.

**2. Declarations of Interest and Dispensations**

To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.

**3. Minutes from Full Council meeting held 11<sup>th</sup> October 2022**

To agree the minutes of the meeting held on 11<sup>th</sup> October 2022 as a true and accurate record

**4. Public Participation**

To receive questions from the public.

(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

**5. Reports**

- a) Clerk's Report
- b) Verbal update from District and County Councillors.
- c) Verbal update from Chairman.

**6. Financial Matters**

- a) Bank Reconciliation – October 2022
- b) Earmarked reserves summary.
- c) Approval of Payments – October 2022.
- d) Approval of Receipts – October 2022
- e) Detailed Income and Expenditure 1<sup>st</sup> April 2022 – 31<sup>st</sup> October 2022

**7. Planning**

To note decisions made by the Planning Committee on 11<sup>th</sup> and 25<sup>th</sup> October

**8. Events**

- a) To note decisions made by the Events Committee on 22<sup>nd</sup> October and 2<sup>nd</sup> November

**9. Community Centre**

- a) To Receive Report on Community Centre Refurbishment Project
- b) To Consider IT Requirements to Support Community Centre Operation
- c) To Receive Report on Café Opening
- d) To Receive Report on Progress of Warm Room

**10. Highways**

- a) To Receive Report on Traffic Issues on Drayton Wood Road, Caused by the NDR and Consider Actions Resulting from Report
- b) To Receive Correspondence Regarding Asda Traffic Lights and Consider Escalation to Highways

**11. Library Protection Scheme**

To Consider Scheme for Protection of Library from Vehicle Strike

**12. Training**

To Agree Delegates to Attend the Norfolk ALC Autumn Conference

**13. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the items 14 and 15 in view of the confidential nature of the business to be transacted**

**14. Staffing**

- a) To receive report and note decisions made by the Staffing Committee at the meeting of 26<sup>th</sup> October
- b) To consider additional staffing matter

**15. To Receive Update on Land Process and Consider Further Actions**

To receive report on information requested from the meeting of 9<sup>th</sup> August.

**16. Matters for the Next Agenda**

Matters raised are for information only and items to be considered for future agendas

**17. Time and Venue of next Council meeting.**

To confirm the time and location of the next meeting of the Full Council as 13<sup>th</sup> December 2022 at 7pm in the Council Chamber

*Faye LeBon* Clerk to the Council Dated *2<sup>nd</sup> November 2022*