

## MEETING OF THE FULL COUNCIL

**Notice of meeting to be held on Tuesday 13<sup>th</sup> December 2022 at 7pm  
in The Council Chamber, Diamond Jubilee Lodge Wood View Road, Hellesdon.  
Councillors are summoned to attend for the purpose of transacting the following  
business.**

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting.

If you have any symptoms of a respiratory infection, including Covid-19 please do not attend.

### AGENDA

#### Welcome by the Chairman

**1. Apologies and acceptance for absence**

To receive and accept apologies for absence as previously notified to the Parish Clerk.

**2. Declarations of Interest and Dispensations (1-2)**

To receive Members' Declarations of Interest in Agenda Items and to note the Granting of any Requests for dispensations.

**3. Minutes from Full Council meeting held 8<sup>th</sup> November 2022 (3-6)**

To agree the minutes of the meeting held on 8<sup>th</sup> November 2022 as a true and accurate record

**4. Public Participation**

To receive questions from the public.

(Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).

**5. Reports**

- a) Clerk's Report (7-8)
- b) Verbal update from District and County Councillors.
- c) Verbal update from Chairman.

**6. Financial Matters**

- a) Bank Reconciliation – November 2022 (9)
- b) Earmarked reserves summary (10)
- c) Approval of Payments – November 2022 (11)
- d) Approval of Receipts – November 2022 (12)
- e) Detailed Income and Expenditure 1<sup>st</sup> April 2022 – 30<sup>th</sup> November 2022 (13-19)

**7. Planning Committee**

- a) To note decisions made by the Planning Committee on 8<sup>th</sup> November 2022 (20-21)

**8. Events Committee**

- a) To note decisions made by the Events Committee on 21<sup>st</sup> November 2022

**9. Playing Fields, Allotments and Amenities Committee (22-25)**

- a) To note decisions made by the Playing Fields, Allotments and Amenities Committee on 29<sup>th</sup> November

**10. Community Centre**

- a) To Receive Report on Community Centre Refurbishment Project and Consider any Resulting Actions (26-27)
- b) To Receive Feedback on Community Centre Open Day
- c) To Consider Parish Council run club for Senior Citizens (28)

**11. Civility and Respect Project**

- a) To Consider Adoption of Councillor / Officer Protocol (29-38)

**12. Library Protection Scheme**

- a) To Receive Updated Plans and Consider License for Bollard Scheme (39)

**13. Western Link**

To Receive Update from Cllr D. Britcher on Western Link Project

**14. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the items 15 and 16 in view of the confidential nature of the business to be transacted**

**15. Staffing**

- a) To note decisions made by the Staffing Committee at the meeting of 15<sup>th</sup> November 2022

**16. Land Process**

- a) To receive report from the meeting of 30<sup>th</sup> November 2022.

**17. Matters for the Next Agenda**

Matters raised are for information only and items to be considered for future agendas

**18. Time and Venue of next Council meeting.**

To confirm the time and location of the next meeting of the Full Council as 10<sup>th</sup> January 2023 at 7pm in the Council Chamber

*Faye LeBon* Clerk to the Council Dated 7<sup>th</sup> December 2022