

# **HPC HELLEDON PARISH COUNCIL**

The Council Office Diamond Jubilee Lodge Wood View Road Hellesdon Norwich NR6 5QB  
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

## **Minutes of the Meeting of Hellesdon Parish Council**

**Held on Tuesday 9<sup>th</sup> February 2021 by Zoom Online at 7.00 pm.**

Meeting is being held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 for the purpose of transacting the following business.

**PRESENT:**

- |                            |                |
|----------------------------|----------------|
| Cllr B Johnson, Vice Chair | Cllr S Gurney  |
| Cllr K Avenell             | Cllr G Britton |
| Cllr U Franklin            | Cllr D Fahy    |
| Cllr D Britcher            | Cllr M Fulcher |

**In attendance:** Mrs N Carver, Clerk  
District Cllr Prutton  
1 Member of the public

**WELCOME** –The Vice Chairman welcomed Councillors and members of the public. The Vice Chairman advised as per item 10 of our standing orders, that he would add the following item to the agenda under Chairman’s reports, as an item of urgent business.  
Norfolk County Council and Transport in Cities Consultation for the Cromer/Aylsham Road Bus Lane, formal response from the Council.

1. **Apologies and Acceptance for Absence**  
Apologies from Cllr King who is still unwell with COVID, have been received by the Clerk, these were **ACCEPTED.**
2. **Declarations of Interest and Dispensations**  
There were no requests for dispensations and no additional interests declared.
3. **Minutes of the Meeting held 12<sup>th</sup> January 2021 & Extra-Ordinary Meeting held 28<sup>th</sup> January 2021**  
The Minutes of the Full Council zoom meeting held on 12<sup>th</sup> January 2021, were proposed by Cllr Gurney, and it was **RESOLVED TO ACCEPT**  
**Matters arising from the Minutes of the Full Council meeting held on the 12<sup>th</sup> January not listed on the agenda.**  
To reconstitute the Planning Committee. The Planning Committee previously consisted of 5 full members and 4 sub-committee members, currently there are 3 full members and 4 sub-committee members. Cllr Franklin has been standing in on the Planning Committee for the past year and **AGREED** to continue as a full member of the Committee. It was proposed by Cllr Gurney and seconded by Cllr Fulcher, for Cllr Johnson to become a full member of the Committee. Cllr Avenell proposed he would take the position on sub-committee. It was **AGREED BY ALL**

Approved.....

Date.....

CONT. AGENDA ITEM 3

The Minutes of the Extra-Ordinary Full Council zoom meeting held on 28<sup>th</sup> January 2021, were circulated. Cllr Britcher asked for the following amendment on page 2.

*Cllr Britcher endorsed what Cllr Gurney had said and added that those who wanted to object would be encouraged to do so individually and the meeting at Broadland District Council for the Planning Meeting would be on Zoom.*

Proposed by Chair and seconded by Cllr Gurney, to accept and it was

**RESOLVED TO ACCEPT WITH THE ABOVE AMENDMENT**

Cllr Gurney asked that the response for the planning application from the Council be noted at the next Full Council meeting.

**4. Public Participation**

Resident Mr. Southgate attended the meeting and spoke with regards to potholes on Middletons Lane, Cllr Gurney responded that these have been reported.

**5. Reports from****a) Parish Clerk**

**The Parish Clerk's report was previously circulated. It was  
RESOLVED TO ACCEPT THE REPORT**

The Clerk provided an update on the following items: New notice board has been placed just up from the Whiffler pub and Subway on the corner of Coronation Road/City View Road, this was following a request received by Cllr Gurney, the notice board was once situated on the land owned by Subway which was previously removed and not replaced.

A tree on Cottinghams Park has fallen, this has been looked at and cordoned off, the tree surgeon will be out on-site Wednesday 10<sup>th</sup> February pending the weather.

Clerk has received a letter from Daniel Thrower, the CEO of Wensum Trust regarding the recent planning application for Arden Grove School. The Clerk read out the letter at the meeting.

A consultation letter has been emailed to all Councillors regarding replacement traffic lights at Boundary Road junction due to their age, any comments can be sent directly to Norfolk CC or via the Clerk, comments must be received by Feb 11<sup>th</sup>. Cllr Gurney confirmed that these are the lights at the junction of City View Road and are part of a rolling program.

Cllr Johnson spoke with regards to the dog bin that has been removed on Meadow Way, Clerk confirmed that the Grounds team are aware, and this will be put back in place once the bin has been emptied and the snow has cleared.

Cllr Franklin reported an incident that had happened to her on the recreational ground field. A parishioner was on the field with their dog(s) who were not on a lead, the dog(s) were recalled but did not respond, they then continued towards Cllr Franklin and jumped up at her. There is clear signage that dogs should be on leads and under control. Cllr Franklin asked that the Clerk could add a reminder on Facebook of this.

Approved.....

Date.....

**b) County and District Councillor**

- Cllr Gurney updated the Parish Council with regards to County matters. Cllr Gurney addressed the point Cllr Britcher raised at last month's Full Council meeting where Cllr Britcher asked Cllr Gurney to speak with Ben Rayner, our Highways Engineer regarding street furniture on Overbury Road, in particular posts in the grass verges. Cllr Gurney has investigated this with Ben Rayner and as the grass verges in Hellesdon are owned by Norfolk County Council, residents are unable to purchase or pay for any street furniture to be placed on the verges as it is down to ownership and insurance.

Cllr Gurney updated on Cromer Road consultation, over 300 residents have already responded plus additional 53 emails and a letter direct to herself which have been redirected. Cllr Gurney is working directly with the Norwich Transformation of Cities Officers to look at additional ideas for Hellesdon, these will be put forward later in the year.

Following the installation of the bollards installed outside Firside School, these have had very favorable comments, including the school, however there are some groups in the community that have responded negatively to this and correspondence has been received in the Parish office. All posts that are installed must conform to the legal requirements, this includes size, height, distance from the curb and width of pathway. Currently these are wooden posts, however it was asked if plastic posts could be used instead, the question will be put to the Highways Officer.

There have been a few incidents of fly tipping in the Parish, Cllr Gurney reported that one incident was at the Parish Hall, following a discussion with the Parish Hall they were able to locate the person who the rubbish belonged to and were able to issue a fixed penalty notice of £200. Unfortunately, the Parish Hall became responsible for removing this as it is private land. Cllr Gurney reported that currently it is proposed for the Elections to continue to take place in May.

Cllr Gurney updated the Council on the 20mph speed reduction for Meadow Way, Highways have recommended to not have a set 20mph speed limit but to have recommended signage to advise reduced speed. Following a discussion Cllr Gurney proposed to continue with having a set 20mph speed limit for Meadow Way, which was seconded by Cllr Fulcher and AGREED.

- Cllr Prutton updated that Veolia are currently delayed with collections due to the severe weather conditions.
- Cllr Britcher updated that the Waste Management contract tender is still ongoing.

**c) Cllr Johnson brought the following item to the agenda;**

Norfolk County Council and Transport in Cities Consultation for the Cromer/Aylsham Road Bus Lane. Cllr Gurney updated the Council;

Last May 2020 a proposal of £32 million was awarded to Norfolk County Council Transport in Cities project. The project included the proposal for a bus lane on Cromer/Aylsham Road. Cllr Gurney asked that the consultation for this project was delivered to additional areas to be consulted on and that the original 3 week consultation period, would be extended. Cllr Gurney spoke with Andrew Proctor and has had the period extended to 3 March, an additional 3 weeks.

Cllr Gurney reported she is not in favor of the proposed project and supports the residents in Hellesdon. She reported that the money is centrally funded and unfortunately can only be spent on the proposed project and is not transferable. The proposal sees a 24h bus lane run along the Cromer and Aylsham Road. However, no buses run on Sunday and the park and ride has limited operational hours. A restriction on operating times should be considered along with the width of the road if incorporating a cycle lane. Cllr Johnson said he was against the proposal as this will cause unnecessary bottle necks and additional pollution and traffic onto the Reepham Road.

Approved.....

Date.....

## CONT. AGENDA ITEM 5c.

Cllr Britcher spoke regarding correspondence with residents on Drayton Road, they feel that they will also be impacted by the proposal, other areas will be used as a rat run. Cllr Britcher is not in favor of the bus lanes and along with the residents who he has spoken to, he feels there are no benefits for the residents. Concerns have also been raised by residents that there would be sight restrictions if a cycle lane was put in the same location.

Cllr Prutton commented that she would support a cycle lane on the road but not on the pavement. It was

Proposed by Cllr Gurney and seconded by Cllr Avenell for the Clerk to respond on behalf of the Council, supporting the residents' response not to support the proposal. **AGREED BY ALL**

d) The Police Crime Report was **Noted**

PC Weeks is currently carrying out additional checks of the play areas and open spaces following on from the current lockdown guidance.

6. **Financial Matters**

a) Bank Reconciliation – 1<sup>st</sup> April to 31<sup>st</sup> January 2021.

The document previously circulated was discussed  
it was

**RESOLVED TO ACCEPT**

b) Earmarked Reserves summary.

The document previously circulated was discussed  
it was

**RESOLVED TO ACCEPT**

c) Approval of Payments – January 2021.

The document previously circulated was discussed,  
It was

**RESOLVED TO ACCEPT**

d) Approval of Receipts – January 2021.

The document previously circulated was discussed.  
It was

**RESOLVED TO ACCEPT**

e) Detailed Income and Expenditure Report - 1<sup>st</sup> April to 31<sup>st</sup> January 2021

The document previously circulated was discussed.  
It was

**RESOLVED TO ACCEPT THE REPORT**

f) A donation request was received from Norfolk Citizens Advice, it was proposed by Cllr Fulcher and seconded by Cllr Avenell to donate £100. It was

**RESOLVED TO APPROVE**

7. **Greater Norwich Local Plan**

a) A report regarding the Regulation 19 stage of the GNLP was previously circulated, to update all Councillors.

b) A discussion was held with regards to responding to the Regulation 19 consultation and Cllr Gurney gave a verbal update following the recent PP&R meeting where this was discussed. The recommendation for a meeting with the Chair of the Council and Chair of PP&R Committee along with the Director of Place for Broadland District Council to discuss land acquisition was **AGREED**. Cllr Britcher asked for the Proper Officer of the Council to attend the meeting and agreed he would also attend.

Approved.....

Date.....

HPC Full Council Mins 9<sup>th</sup> February 2021

**8. Verge Parking in the Parish**

Cllr Avenell has continued to look at the matter following a discussion at last month's Full Council meeting. It was NOTED that the white paper for verge parking has been consulted on and we are currently awaiting the response. It was

**RESOLVED FOR CLLR AVENELL TO PURSUE THE MATTER FURTHER ONCE AN UPDATE FROM THE WHITE PAPER CONSULTATION HAS BEEN RECEIVED**

**9. Planning**

To note recent planning decisions made by the Planning Committee on 12<sup>th</sup> & 26<sup>th</sup> January 2021.  
It was resolved to **NOTE**

**10. Playing Fields, Allotments and Amenities**

a) The Minutes of the meeting held 5<sup>th</sup> January 2021 were previously circulated.

**It was resolved to NOTE**

b) A verbal update from Cllr Johnson was given on matters from the Minutes.

Hellesdon Green Project with Broadland Tree Wardens has had a good uptake so far, with over a third of the tree allocation being taken up. We have until end of February for people to sign up and those trees will be with them for planting in March.

A Site meeting for the new equipment at Meadow Way is scheduled for 16<sup>th</sup> February where a start date will be discussed.

c) The Clerk gave a verbal update on the Allotment water leak. Following an onsite visit from a company specialising in leak detection, the recommendation is to carry out further investigation to get the precise location, cost of £2,300 per day max two days, they would hope to complete in first day. We currently have no budget set for this costing of work. This was discussed and it was **RESOLVED TO CONTINUE TO MONITOR THE LEAK AND GET PRECISE COSTINGS. ITEM TO BE TAKEN BACK TO THE PLAYING FIELDS COMMITTEE. NOTED CLLR BRITCHER ABSTAINED FROM VOTING AS HE IS AN ALLOTMENT HOLDER**

d) Correspondence received from Fisher German LLP, was previously circulated to all Councillors, relating to planned gas works taking place in line with the Allotment site. This was **NOTED**. The Clerk will update the Council once a site visit has been arranged.

**11. Property, Policy and Resources**

a) The Minutes of the Property, Policy and Resources Committee meeting on 26<sup>th</sup> January 2021 were previously circulated. **It was resolved to NOTE**

b) Cllr Gurney gave a verbal update to all Councillors on the Minutes, no questions were asked.

**12. Community Centre Committee**

a) The Minutes of the Community Centre Committee meeting on 1<sup>st</sup> February 2021 were previously circulated. **It was resolved to NOTE**

b) Matters arising from the Minutes were discussed and resolved - agenda item 12C – E.

c) A report was presented to the Community Centre Committee following professional advice sought on the Option to Tax. The Committee recommended that the Council opt to tax the community centre, a discussion was held and it was proposed by Cllr Johnson and seconded by Cllr Fahy that HELLEDON COMMUNITY CENTRE OPT TO TAX, ENSURING ALL VAT INCURRED CAN BE RECOVERED. It was

**RESOLVED WITH A VOTE 7 FOR AND 1 AGAINST TO ACCEPT THE PROPOSAL**

Approved.....

Date.....

HPC Full Council Mins 9<sup>th</sup> February 2021

CONT. AGENDA ITEM 12

- d) The Committee’s recommendation to Council was to reduce the current hire charges for the Community Centre by 10% to cushion the 20% VAT that would be incurred. It was **RESOLVED TO ACCEPT WITH 1 AGAINST**
- e) The proposed resolution from the Community Centre Committee was discussed including the report previously circulated to all Councillors updating on the water ingress from the deteriorating roof. The following decision was proposed at the Community Centre Committee meeting by Cllr Johnson and seconded by Cllr Fahy.

The proposal to the Council is as follows;

- 1. To instruct Mike Marshall to proceed to go out to tender as soon as possible on the construction of a tiled pitched roof to replace the existing agricultural roof of the Community Centre with urgency. Noted that planning permission has been sought and approved for a pitched roof.
- 2. To await the tenders in line with our own standing orders and appoint a contractor.
- 3. To continue with a public consultation regarding the services and activities that the residents of Hellesdon would like to see based at the Centre in the future, including improvement to facilities to bring them to modern standards, ensuring they are accessible by all.

It was

**RESOLVED TO ACCEPT THE PROPOSAL AND AGREED BY ALL**

- 13. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt with after the item that confirms details of the next meeting.** Proposed by Cllr Johnson and CARRIED
- 14. **Staffing Update**  
The Item was discussed after agenda item 16. A verbal update was given on the current working hours for all staff.
- 15. **Exchange of Information only**  
Cllr Gurney updated the Council, the next Airport Committee meeting will be held by Zoom later in the month.
- 16. **Time and Venue of next Council meeting.**  
The next meeting of the Full Council will be 9<sup>th</sup> March 2021 via Zoom

**The following item was discussed under the line. It was confirmed that all Councillors were alone and not able to be overheard.**

- 14. **Staffing Update**  
Cllr Gurney gave an update on the staff workings for the Council due to the recent Covid guidance. Thanks were given to all staff with their continued support for changing working arrangements.

The meeting closed at 21:34pm

Approved.....

Date.....

# **HP HC HELLEDSON PARISH COUNCIL**

The Council Office Diamond Jubilee Lodge Wood View Road Hellesdon Norwich, NR6 5QB  
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: clerk@hellesdon-pc.gov.uk

## **Minutes of the Extra-Ordinary Meeting of Hellesdon Parish Council**

**Held on Tuesday 23<sup>rd</sup> February 2021 by Zoom Online at 7.00 pm.**

Meeting is being held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 for the purpose of transacting the following business.

**PRESENT:**

- |                             |                |
|-----------------------------|----------------|
| Cllr King – Chairman        | Cllr S Gurney  |
| Cllr B Johnson – Vice Chair | Cllr G Britton |
| Cllr K Avenell              | Cllr D Fahy    |
| Cllr U Franklin             | Cllr M Fulcher |
| Cllr D Britcher             |                |
| Cllr S Bush-Trivett         |                |

**In attendance:** Mrs N Carver, Clerk  
Broadland District Cllr Holland

**WELCOME** –The Chairman welcomed Councillors and members of the public.

**1. Apologies and Acceptance for Absence**

No apologies had been received by the Clerk.

**2. Declarations of Interest and Dispensations**

There were no additional requests for dispensations and no additional interests declared.

**4. Public Participation**

Cllr Holland spoke with regards to her support towards retaining the Jarrolds site for recreation/sports use, there is a lack of provision in Hellesdon, she would support the parish council in trying to achieve this. Cllr Holland asked a question, is anyone aware of the land being used for housing as stated in the Local Plan that this was deemed as a reasonable alternative for additional housing. Cllr King responded that the site is White Land and following on from the recent GNLP Reg 18 consultation the site was not allocated for either housing or recreation. Both himself, Cllr Gurney and Cllr Britcher had a meeting with Broadland to discuss this. It would be doubtful if a planning application was submitted at this present time it would be approved. The clerk shared with the council the current Broadland District Council policy CSU2 - Loss of Community Facilities or Services, which is a policy within the Development Management DPD. Para 9.12 Promote the retention of community facilities and 9.14. to help prevent the loss of facilities.

Cllr Holland asked if there was a provision in the Parish Neighborhood Plan to support the need for addition recreational ground, Cllr King confirmed there is Project 1 enhanced Parks and Open Spaces, along with two documents produced by professional bodies supporting the lack of provision in the parish. In the neighborhood part of the project is to acquire the Jarrolds site.

Approved.....

Date.....  
HPC Full Council Mins 23<sup>rd</sup> February 2021

CONT. Agenda item 4

Cllr King stated that under the GNLP at this time as a parish we cannot demonstrate the deliverability of the project, as at this stage the landowners have not allowed us to acquire the land. The land would be more beneficial to the community as recreational space. This area is one of the few opportunities we have to acquire recreational space in the parish.

- 5. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.**

- 6. **Greater Norwich Local Plan**

The councillors discussed the site allocation and acquirement of the land rear of Heath Crescent/Prince Andrews Road.

An update was given to all council members following on from the meeting held with the Director of place for Broadland and South Norfolk District Council along with a senior planning officer, Cllr King, Cllr Gurney and Cllr Britcher.

A discussion was had regarding funding for the acquisition of the land. Cllr Britcher asked that the clerk looks into funding grants to help with the acquirement of land.

The following was proposed by Cllr Gurney and Seconded by Cllr Fulcher and unanimously **AGREED.** It was

**RESOLVED FOR THE CLERK TO CONTACT THE DIRECTOR OF PLACE FOR BROADLAND AND SOUTH NORFOLK DISTRICT COUNCIL TO APPROACH JARROLD'S ON BEHALF OF HELLESDON PARISH COUNCIL TO INSTIGATE ACQUISITION OF THE SITE**

- 7. **Time and Venue of next Council meeting.**

The next meeting of the Full Council will be 9<sup>th</sup> March 2021 via Zoom

The meeting closed at 21:03pm

Approved.....

Date.....



## CLERK'S REPORT FOR COUNCIL MEETING 09.02.21

<u>ITEM</u>	<u>COMMENTS</u>
Community Centre	The centre is closed following government lock down restrictions. AGENDA ITEM 14
Car Park – Community Centre	
Parish Council Offices Diamond Jubilee Lodge	
Recreation Ground including Children's Play areas	Caretakers continue to sanitise the equipment each day along with the benches. Post reminding owners to keep there dogs on leads has been uploaded on to both facebook and the website, following request at last FC meeting Community Protection officer from South Norfolk has attended site with regards to the increase in dog mess. He has asked for the recreation ground to be monitored over the next 7 days and for larger signs to be put up. Currently looking at options on signage to report back to PA&A committee.
Skate Park & MUGA	
Meadow Way	New play equipment to be installed W/C 8 <sup>th</sup> March
Mountfield Park	
Cottinghams Park	
Allotments	No updates
Community Orchard	Additional 18 trees have now been planted.
Cemetery Car Park	
Persimmons Homes	AGENDA ITEM 7
Public Toilets	
Litter & Dog Waste Bins	
Bus Shelters	
Benches	We are still awaiting a date from NCC for the concrete plinth to be installed for the keyworkers bench. NCC chased on 02 <sup>nd</sup> March
War Memorial	
Highway Rangers	The Highway Rangers are Norfolk County Council Highway gang who visit the town on a regular basis to undertake minor road repairs e.g. sign cleaning, small potholes etc. Please let the office no of any such areas and we will add it to the schedule we send them
Highway Verges	Currently there is a white paper going through government on verge parking. Consultation took place in November, information relating to this will be released 3 months after.
Staffing	
Mobile Phones	
Street Lighting	Col. On walkway from Woodview Road and Cressener Close has been reported to Broadland District Council and is in the process to be replaced, an updated has been requested.
Parish Partnership	

Cromer Road/Aylsham Road Transport for Norwich Consultation	Attached correspondence sent on behalf of parish council
Gas Works Allotment Site	AGENDA ITEM 12b
Meeting Dates	Community Centre – Next meeting 8 <sup>th</sup> March PP&R – Next meeting to be scheduled PA&A – Next meeting to be scheduled Staffing – Next meeting to be scheduled Annual Parish Meeting – Agenda Item Note: Following guidelines all meetings where possible to be held via Zoom

**Items for Parish Council to consider/note –**

2<sup>nd</sup> March 2021

Community & Environmental Services  
County Hall  
Martineau Lane  
Norwich  
Norfolk  
NR1 2DH

Dear Sir / Madam

**Transport for Norwich: consultation on proposals for Cromer Road/Aylsham Road**

On review of the proposals, we would like the following to be noted:

Currently there are no requirements for a bus lane to run 24h. Park and Ride operates between the hours of 7am and 6.30pm - Monday to Saturday with no service on a Sunday. Having reviewed the timetables of all bus services using this route, most operate between 7am and 10.30pm, with a reduced service after 7pm weekdays and a greatly reduced service on a Sunday.

With regards to the installation of a fixed cycle path, the residents feel it would be beneficial to both cyclists and pedestrians, currently many cyclist use the pavements along Cromer Road due to their insecurity of using the main road. Concerns for both pedestrian and cyclist's safety are paramount.

The current road layout is viewed as being too narrow to accommodate the scheme proposed, reducing the width of the footpath could potentially put pedestrians at risk as this is a busy main routes into Norwich City.

The installation of double yellow lines will also make deliveries to both businesses and residents problematic, this could lead to traffic offences and the blocking of footpaths putting pedestrians and other road users in danger.

It appears that the analysed data is factually incorrect, there are a limited number of buses using this route and does not constitute restricting road usage by having a dedicated bus lane. This will inevitably cause delays to other road users forcing them to look for alternative routes to reduce their waiting time. This could then potentially cause excessive detours through Hellesdon on many of the residential roads.

We would urge you to reconsider the proposed 24h bus lane service, and ask consideration be given to reduce from 24h to peak time travel only which is 7:30am to 9:30am Monday to Friday.



# COMMUNITY UPDATE

## HELLESDON & HORSFORD SAFER NEIGHBOURHOOD TEAM

HELLESDON WARD

   [www.norfolk.police.uk](http://www.norfolk.police.uk)

FEBRUARY 2021



### WE ARE YOUR SAFER NEIGHBOURHOOD TEAM – WANT TO GET IN TOUCH?

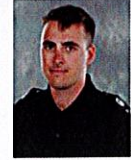
CONTACT US – E: [SNHELLESDONANDHORSFORD@NORFOLK.POLICE.UK](mailto:SNHELLESDONANDHORSFORD@NORFOLK.POLICE.UK) TEL: 101

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### YOUR LOCAL BEAT MANAGERS



PC 230 JADE WEEKS  
& PC 151 FELIX WOODCOCK

The current pandemic and restrictions placed upon our everyday lives has meant that we have been unable to hold our quarterly Safer Neighbourhood Action Plan (SNAP) meetings. However, we believe it is important that our community policing priorities remain current and reflect what is important to local communities. We have been exploring new innovative ways to seek your opinions and set our quarterly priorities. You may have seen our on-line poll held over social media recently.

If you wish to vote on the below or have an alternative priority that hasn't been listed, then please email your Beat Manager PC Jade Weeks and PC Felix Woodcock outlining your concerns and the area it applies to > [sntHellesdonandHorsford@norfolk.police.uk](mailto:sntHellesdonandHorsford@norfolk.police.uk)

Drugs

Road Safety

Speeding

ASB (Anti-Social Behaviour) Nuisance

Street drinking

ASB (Anti-Social Behaviour) Vehicles

Burglary/Theft

Rural Crime

Violent Crime

We are pleased to be holding our first virtual Police Engagement Meeting for Aylsham, surrounding Wards and Parishes.

The meeting will be held between 6pm – 7pm on Wednesday 3<sup>rd</sup> March 2021 via Microsoft Teams, which can be downloaded for free to your personal devices. The agenda for the meeting will consist of selecting the forthcoming quarterly policing priorities and an update on recent crime and anti-social behaviour in your local area.

If you would like more information about the Engagement Meeting or how to join in with Teams, please email [sntHellesdonandHorsford@norfolk.police.uk](mailto:sntHellesdonandHorsford@norfolk.police.uk) or visit our facebook page 'Broadland Police' and see the Events Section which has all the details and the link to be able to join the meeting.

#### CURRENT NEIGHBOURHOOD PRIORITIES

- HIGH VISIBILITY PRESENCE COVERING RECREATIONAL GROUNDS/PUBLIC SPACES IN THE AREAS OF HELLESDON, HORSFORD, SPIXWORTH & ST FAITHS
- SPEED ENFORCEMENT WHEN TIME ALLOWS
- VEHICLE ASB – BRITANNIA ROAD

#### DATES FOR YOUR DIARY

- Engagement Meeting—Wednesday 3<sup>rd</sup> March @6pm
- Local Engagement Surgery – Date TBC



CONTACT US THROUGH OUR  
SOCIAL MEDIA CHANNELS



CALL US ON 101 OR 999 IN  
AN EMERGENCY



TALK TO YOUR LOCAL  
BEAT MANAGER

# COMMUNITY UPDATE

HELLESDON & HORSFORD SAFER NEIGHBOURHOOD TEAM

HELLESDON WARD

   [www.norfolk.police.uk](http://www.norfolk.police.uk)

FEBRUARY 2021



## CRIME UPDATES 1st to 31st JANUARY

Offence	Numbers	What could this entail
Arson	0	Damage caused as a result of fire.
Anti-Social Behaviour (ASB)	3	Harassment, alarm or distress is caused in a non-crime incident.
Burglary business and community	1	A person commits theft in a building or structure that is not lived in.
Burglary residential	0	Entry and theft in a building or a structure that is lived in.
Criminal Damage	6	A person destroys or damages property belonging to someone else.
Domestic	4	Domestic incidents where a crime has not occurred. Parties are aged 16 or over and have been intimate partners or family members regardless of sexuality.
Hate Incident	1	Any incident where a crime has not occurred which the victim, or anyone else, thinks is based on someone's prejudice towards them because of their race, religion, sexual orientation, disability or because they are transgender.
Race or Religious aggravated public fear	0	Any crime determined to have a hate element as per above.
Possession of controlled substance	0	Unlawful possession of a drug classified in class A, B or C.
Possession of weapons	0	Unlawful possession of an article used as a weapon.
Public fear, alarm or distress	8	Public order offences e.g. from a verbal altercation to offences just short of violence.
Robbery	0	Includes a range of offences where force is used, threatened or the victim is put in fear.
Theft from a motor vehicle	0	Any item stolen that was in, on or attached to a motor vehicle.
Theft or unauthorised taking of a motor vehicle	0	Any motor vehicle including those abandoned.
Theft of pedal cycle	0	From a public place, if stolen from a shed or garage this would be a BOTD.
Theft from a person	0	Purse being taken from a handbag, or a mobile phone from a shopping basket.



CONTACT US THROUGH OUR  
SOCIAL MEDIA CHANNELS



CALL US ON 101 OR 999 IN  
AN EMERGENCY



TALK TO YOUR LOCAL  
BEAT MANAGER

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**Hellesdon Parish Council Current Year**

**Bank - Cash and Investment Reconciliation as at 28 February 2021**

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**Confirmed Bank & Investment Balances**

Bank Statement Balances

28/02/2021	Active Saver 4401	211,712.32	
28/02/2021	Business Current Account 2077	500.00	
28/02/2021	Petty Cash	181.33	
28/02/2021	Active Saver 7702	337,827.30	
28/02/2021	Active Saver 4503	81,397.33	
28/02/2021	Number 2 account 0958	259,671.94	
			<b>891,290.22</b>

Other Cash & Bank Balances

**20.00**

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**891,310.22**

Receipts not on Bank Statement

**0.00**

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**891,310.22**

**Closing Balance**

All Cash & Bank Accounts

1	Current Bank Account	212,212.32	
2	Petty Cash	181.33	
3	Active Saver 7702	337,827.30	
4	Active Saver Emergency 4503	81,397.33	
5	Number 2 account	259,671.94	
	Other Cash & Bank Balances	20.00	
	<b>Total Cash &amp; Bank Balances</b>		<b>891,310.22</b>

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## Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR Play Equipment	6,060.33	18,939.67	25,000.00
321 EMR Site Fencing	257.40		257.40
322 EMR Machinery	16,400.00	-6,000.00	10,400.00
323 EMR Hard Surface Area	14,000.00		14,000.00
324 EMR Premises/Furnishing	1,900.00		1,900.00
325 EMR CCTV	4,573.00	-3,997.00	576.00
326 EMR Elections	5,945.22	-3,041.52	2,903.70
327 EMR War Memorial	4,380.00		4,380.00
328 EMR Burial Ground Land	17,000.00		17,000.00
329 EMR Com Centre Contingency	15,739.68		15,739.68
330 EMR Parish Poll Provision	6,000.00		6,000.00
331 EMR Mountfield Park	43,371.99	-345.00	43,026.99
332 EMR Good Causes in Hellesdon	12,870.00	-5,850.00	7,020.00
333 EMR Interest on Prev 9m Depos	0.00		0.00
334 EMR HEL2**	55,315.14	-405.00	54,910.14
335 EMR Car Park/Paths at HCC	0.00		0.00
336 EMR Car Park Soakaway	0.00		0.00
337 EMR Driveway Sinkage	500.00		500.00
338 EMR Grit bins	1,500.00	-296.38	1,203.62
339 EMR Outreach provision	0.00		0.00
340 EMR PF Ownership signs	2,500.00		2,500.00
341 EMR Precept Shortfall	13,190.00		13,190.00
342 EMR Staff contingency payments	10,000.00		10,000.00
343 EMR Privet Hedge Driveway	500.00		500.00
344 EMR Equipment & Storafe	0.00		0.00
345 EMR Bus shelter	-3,354.00	3,677.00	323.00
346 Green Grid	5,340.00		5,340.00
347 Land Acquisition account	69,752.17		69,752.17
348 Community Engagement Reserve	2,350.00		2,350.00
349 IT Reserve	5,141.00		5,141.00
	<b>311,231.93</b>	<b>2,681.77</b>	<b>313,913.70</b>



<b>Date</b>	<b>Payee</b>	<b>Expenditure type</b>	<b>Amount</b>
01/02/2021	DD Health & Safety Supplies Ltd	workwear	£79.20
01/02/2021	EAW Company Ltd	water cooler rental	£62.39
01/02/2021	Just Regional Publishing	advert Just Hellesdon 30 Jan	£540.00
01/02/2021	Milne Marketing Ltd	sanitiser spray & blue roll playgrounds	£296.28
01/02/2021	Osiris Technologies	I T support February	£254.28
01/02/2021	Hedley & Ellis	alarm button outside toilet	£53.99
01/02/2021	Vodafone	mobile phones	£155.60
04/02/2021	Barclays Bank	charges 14 Dec - Jan	£7.70
05/02/2021	Entanet	broadband 23 Jan - 22 Feb	£54.30
05/02/2021	Westcotec	SAM program	£90.00
10/02/2021	UK Fuels	Jet fuel card Jan 21	£97.01
12/02/2021	Canham Consulting	prof services HCC	£1,200.00
12/02/2021	E Fire	new cctv syst, new emerg light, call out	£5,071.20
12/02/2021	Ridgeons	fixings for noticeboard	£85.72
12/02/2021	IRIS HR	HR support Mar 21	£48.00
12/02/2021	Melba Swintex	dog bins/litter bins	£407.12
12/02/2021	Rialtas Business Solutions	Annual support & licence	£807.60
12/02/2021	TT Jones Electrical Ltd	cctv fault, floodlight pillar, light replace	£4,083.60
12/02/2021	Viking Direct	stationery	£31.98
12/02/2021	Ernest Doe & Sons	service Honda mower	£248.61
12/02/2021	Entanet	phone rental Feb 2021	£15.00
18/02/2021	Creative Lincs	playground banners	£114.00
18/02/2021	E Fire	fire extinguishers service	£252.00
18/02/2021	SLCC	virtual practitioners conference	£90.00
18/02/2021	Rigby Taylor	grass seed/seaweed/line marking paint	£454.40
18/02/2021	Rigby Taylor	wildflower mixture conservation area	£276.24
18/02/2021	Ben Burgess Groundscare	blades John Deere underslung	£72.48
18/02/2021	Anglian Water	water 3 Nov - 2 Feb	£200.63
19/02/2021	Net pay payroll	Payroll Feb 21	£14,249.23
19/02/2021	E Fire	battery replacement office doors	£50.11
19/02/2021	Dazzle	window cleaning office/comm centre	£75.00
19/02/2021	M J Tree Services	emergency tree work Cottinghams Pk	£288.00
22/02/2021	Norfolk Pension Fund	Feb contributions	£3,814.46
22/02/2021	HMRC	PAYE & EER NI Feb	£4,300.12
23/02/2021	Total Gas & Power	Allotments elec Jan 2021	£38.75
23/02/2021	Total Gas & Power	gas community centre Jan 21	£1,589.30
25/02/2021	Broadland District Council	business rates office	£624.00



<b>Date</b>	<b>Description</b>	<b>Amount</b>
04/02/2021	Interest received	£0.24
10/02/2021	Feed in tariff	£24.10
24/02/2021	Football training hire	£180.00
26/02/2021	Local Restriction Support Grant	£3,143.00



	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>100 Community Centre</b>							
1260 Hire Facilities Sundries	0	300	0	(300)			0.0%
1400 Community Centre Income	0	0	65,600	65,600			0.0%
1410 Community Centre Inc ML Room	0	766	0	(766)			0.0%
1415 Community Centre Inc SW Room	0	260	0	(260)			0.0%
1420 Community Centre Inc OH Room	0	18	0	(18)			0.0%
1425 Community Centre Inc Spr Room	0	36	0	(36)			0.0%
1435 Community Centre Inc SWB Room	0	(77)	0	77			0.0%
<b>Community Centre :- Income</b>	<b>0</b>	<b>1,303</b>	<b>65,600</b>	<b>64,298</b>			<b>2.0%</b>
4150 Utilities	1,341	18,411	19,305	894		894	95.4%
4195 Keys/Locks	0	0	100	100		100	0.0%
4250 Sanitary Waste Disposal	0	2,138	2,100	(38)		(38)	101.8%
4295 Equipment - New/Replacement	0	1,003	1,000	(3)		(3)	100.3%
4300 Equipment-Repair/Maintenance	0	239	620	381		381	38.5%
4416 Water dispenser	0	208	375	167		167	55.4%
4435 Contingencies	0	36	2,300	2,264		2,264	1.6%
4450 Inspections	168	454	500	46		46	90.8%
4480 Memberships & Subscriptions	0	719	1,600	881		881	44.9%
4560 Property Maintain/Replacement	105	2,805	15,420	12,615		12,615	18.2%
4630 Consumables	0	270	500	230		230	54.0%
4635 cleaning agents/materials	0	1,143	1,600	457		457	71.4%
4645 Rolling maintenance programme	0	0	1,000	1,000		1,000	0.0%
4695 community centre redevelopment	3,634	17,112	0	(17,112)		(17,112)	0.0%
<b>Community Centre :- Indirect Expenditure</b>	<b>5,248</b>	<b>44,536</b>	<b>46,420</b>	<b>1,884</b>	<b>0</b>	<b>1,884</b>	<b>95.9%</b>
<b>Net Income over Expenditure</b>	<b>(5,248)</b>	<b>(43,233)</b>	<b>19,180</b>	<b>62,413</b>			
<b>110 Administration</b>							
1076 Precept	0	484,516	0	(484,516)			0.0%
1085 Grants received	3,143	27,481	0	(27,481)			0.0%
1095 S106 contributions	0	36,563	0	(36,563)			0.0%
1099 Community Infrastructure	0	78,993	0	(78,993)			0.0%
<b>Administration :- Income</b>	<b>3,143</b>	<b>627,554</b>	<b>0</b>	<b>(627,554)</b>			
4465 External Audit	0	1,300	1,300	0		0	100.0%
4470 Internal Audit	0	2,270	2,270	0		0	100.0%
4475 Legal Fees	0	500	5,500	5,000		5,000	9.1%
4480 Memberships & Subscriptions	0	1,105	1,500	395		395	73.6%
4550 Insurance	0	9,397	9,327	(70)		(70)	100.7%
<b>Administration :- Indirect Expenditure</b>	<b>0</b>	<b>14,572</b>	<b>19,897</b>	<b>5,325</b>	<b>0</b>	<b>5,325</b>	<b>73.2%</b>
<b>Net Income over Expenditure</b>	<b>3,143</b>	<b>612,982</b>	<b>(19,897)</b>	<b>(632,879)</b>			

## Detailed Income &amp; Expenditure by Budget Heading 28-02-2021

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>120 Staff</b>							
4000 Admin Staff	5,648	53,873	99,923	46,050		46,050	53.9%
4010 Groundstaff	4,104	45,277	62,705	17,428		17,428	72.2%
4020 Care Takers	4,497	49,910	82,373	32,463		32,463	60.6%
4040 PAYE	2,911	31,092	0	(31,092)		(31,092)	0.0%
4045 Pension Scheme	3,814	39,166	41,353	2,187		2,187	94.7%
4055 Staff training	75	1,123	5,100	3,977		3,977	22.0%
4070 Profess Fees/Agency Personnel	0	19,542	13,450	(6,092)		(6,092)	145.3%
4080 Employer NI	1,390	14,585	17,857	3,272		3,272	81.7%
4090 Protective clothing/workwear	30	1,336	3,050	1,714		1,714	43.8%
Staff :- Indirect Expenditure	<b>22,469</b>	<b>255,905</b>	<b>325,811</b>	<b>69,906</b>	<b>0</b>	<b>69,906</b>	<b>78.5%</b>
<b>Net Expenditure</b>	<b>(22,469)</b>	<b>(255,905)</b>	<b>(325,811)</b>	<b>(69,906)</b>			
<b>130 Council Office</b>							
1260 Hire Facilities Sundries	0	(0)	0	0			0.0%
1360 Electricity FIT	0	332	550	218			60.4%
Council Office :- Income	<b>0</b>	<b>332</b>	<b>550</b>	<b>218</b>			<b>60.4%</b>
4112 Advertising	0	0	200	200		200	0.0%
4150 Utilities	889	10,901	10,500	(401)		(401)	103.8%
4195 Keys/Locks	0	0	50	50		50	0.0%
4250 Sanitary Waste Disposal	0	47	50	3		3	93.7%
4295 Equipment - New/Replacement	0	158	150	(8)		(8)	105.5%
4305 Parts- Repair/Replace/Spare	0	0	100	100		100	0.0%
4400 Chairman's Budget	0	105	1,500	1,395		1,395	7.0%
4405 Expense/Mileage Members	0	0	100	100		100	0.0%
4410 Expense/Mileage Staff	0	77	100	23		23	77.4%
4415 Catering for Meeting	19	173	380	207		207	45.6%
4420 Telephone and Broadband	275	2,697	2,860	163		163	94.3%
4425 IT Support and Maintenance	212	2,006	2,500	494		494	80.2%
4430 Photocopier	161	2,106	3,350	1,244		1,244	62.9%
4435 Contingencies	0	156	156	(0)		(0)	100.2%
4440 Stationery	27	486	560	74		74	86.8%
4445 Postage	0	4	300	296		296	1.4%
4480 Memberships & Subscriptions	0	294	300	6		6	98.1%
4485 Other Licences/Fees	134	3,744	3,744	(0)		(0)	100.0%
4500 PWLB	0	17,890	43,826	25,936		25,936	40.8%
4560 Property Maintain/Replacement	328	2,081	2,500	419		419	83.2%
4570 Church Grass Cutting Contribut	0	750	750	0		0	100.0%
4595 Misc contributions	0	109	0	(109)		(109)	0.0%



## Month No: 11 Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4605 Grants awarded	0	4,000	0	(4,000)		(4,000)	0.0%
4630 Consumables	0	24	100	76		76	23.6%
4635 cleaning agents/materials	0	6	30	24		24	21.6%
<b>Council Office :- Indirect Expenditure</b>	<b>2,043</b>	<b>47,816</b>	<b>74,106</b>	<b>26,290</b>	<b>0</b>	<b>26,290</b>	<b>64.5%</b>
<b>Net Income over Expenditure</b>	<b>(2,043)</b>	<b>(47,484)</b>	<b>(73,556)</b>	<b>(26,072)</b>			
6000 plus Transfer from EMR	0	4,100					
<b>Movement to/(from) Gen Reserve</b>	<b>(2,043)</b>	<b>(43,384)</b>					
<b>150 Investment</b>							
1080 Bank Interest Received	0	902	475	(427)			190.0%
1090 Monthly Loyalty Rewards	0	19	125	106			15.2%
<b>Investment :- Income</b>	<b>0</b>	<b>921</b>	<b>600</b>	<b>(321)</b>			<b>153.6%</b>
4060 Bank Charges	14	244	0	(244)		(244)	0.0%
<b>Investment :- Indirect Expenditure</b>	<b>14</b>	<b>244</b>	<b>0</b>	<b>(244)</b>	<b>0</b>	<b>(244)</b>	
<b>Net Income over Expenditure</b>	<b>(13)</b>	<b>678</b>	<b>600</b>	<b>(78)</b>			
<b>160 Planning</b>							
4130 Hire of Rooms	0	0	300	300		300	0.0%
<b>Planning :- Indirect Expenditure</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>300</b>	<b>0</b>	<b>300</b>	
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(300)</b>	<b>(300)</b>			
<b>170 Health and Safety</b>							
4135 Consultancy Fees	0	0	500	500		500	0.0%
4140 Defibrillator	0	0	300	300		300	0.0%
4295 Equipment - New/Replacement	0	42	150	108		108	28.0%
4630 Consumables	0	17	50	33		33	33.2%
<b>Health and Safety :- Indirect Expenditure</b>	<b>0</b>	<b>59</b>	<b>1,000</b>	<b>941</b>	<b>0</b>	<b>941</b>	<b>5.9%</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(59)</b>	<b>(1,000)</b>	<b>(941)</b>			
<b>180 Media and Communications</b>							
4100 Parish Council Promotion	0	0	1,500	1,500		1,500	0.0%
4105 Newsletter-Printing/Distributi	680	3,265	5,000	1,735		1,735	65.3%
4110 Website and Emails	5	382	1,000	618		618	38.2%
4155 IT Reserve	0	615	2,000	1,385		1,385	30.7%
4460 CCTV	4,547	5,306	1,450	(3,856)		(3,856)	365.9%
4685 Noticeboards	0	5,046	5,000	(46)		(46)	100.9%
<b>Media and Communications :- Indirect Expenditure</b>	<b>5,232</b>	<b>14,614</b>	<b>15,950</b>	<b>1,336</b>	<b>0</b>	<b>1,336</b>	<b>91.6%</b>
<b>Net Expenditure</b>	<b>(5,232)</b>	<b>(14,614)</b>	<b>(15,950)</b>	<b>(1,336)</b>			
6000 plus Transfer from EMR	3,997	3,997					

## Detailed Income &amp; Expenditure by Budget Heading 28-02-2021

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>Movement to/(from) Gen Reserve</b>	<b>(1,235)</b>	<b>(10,617)</b>					
<b>190 Stores</b>							
4150 Utilities	0	1,472	1,480	8		8	99.5%
4195 Keys/Locks	0	0	10	10		10	0.0%
Stores :- Indirect Expenditure	0	1,472	1,490	18	0	18	98.8%
<b>Net Expenditure</b>	<b>0</b>	<b>(1,472)</b>	<b>(1,490)</b>	<b>(18)</b>			
<b>195 Tractor Shed</b>							
4150 Utilities	0	3,144	3,163	19		19	99.4%
4195 Keys/Locks	0	0	30	30		30	0.0%
4560 Property Maintain/Replacement	0	91	101	10		10	90.4%
Tractor Shed :- Indirect Expenditure	0	3,235	3,294	59	0	59	98.2%
<b>Net Expenditure</b>	<b>0</b>	<b>(3,235)</b>	<b>(3,294)</b>	<b>(59)</b>			
<b>200 Residents' Parties</b>							
4115 Consumable- Food/Beverage	0	439	1,000	561		561	43.9%
4120 Over 65 Entertainment	0	0	500	500		500	0.0%
4630 Consumables	0	15	200	185		185	7.3%
Residents' Parties :- Indirect Expenditure	0	453	1,700	1,247	0	1,247	26.7%
<b>Net Expenditure</b>	<b>0</b>	<b>(453)</b>	<b>(1,700)</b>	<b>(1,247)</b>			
<b>205 Events</b>							
4122 Events	0	0	2,000	2,000		2,000	0.0%
Events :- Indirect Expenditure	0	0	2,000	2,000	0	2,000	0.0%
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(2,000)</b>	<b>(2,000)</b>			
<b>210 Grounds</b>							
1200 Football Hire Charges	0	715	3,015	2,300			23.7%
1210 Football Training Area Hire	0	1,896	210	(1,686)			902.6%
1215 Grass cutting agreement	0	13,057	0	(13,057)			0.0%
1250 Miscellaneous Activity Hire	0	975	0	(975)			0.0%
1270 Floodlights Income	0	451	255	(196)			176.7%
Grounds :- Income	0	17,093	3,480	(13,613)			491.2%
4195 Keys/Locks	0	80	100	20		20	79.7%
4205 Replacement Bins	339	805	1,000	195		195	80.5%

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## Detailed Income &amp; Expenditure by Budget Heading 28-02-2021

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4210 Emptying Bins/Fresheners	0	3,827	3,827	0		0	100.0%
4215 Seats - Repair/Replacement	0	603	1,000	397		397	60.3%
4220 Signage - New/Replacement	0	0	275	275		275	0.0%
4225 Floodlights Maintenance/Repair	2,853	3,353	1,000	(2,353)		(2,353)	335.3%
4235 grounds alarm system	0	470	500	30		30	94.0%
4245 Highway grass verge cutting	0	10,868	0	(10,868)		(10,868)	0.0%
4255 Green Waste Removal	220	1,540	2,360	820		820	65.3%
4260 Shrub/Tree/Hedge	0	283	283	0		0	100.0%
4270 Fertilisers/Weed & Moss Killer	0	2,022	3,844	1,822		1,822	52.6%
4295 Equipment - New/Replacement	0	2,260	400	(1,860)		(1,860)	565.0%
4320 Small tools	0	288	300	12		12	96.0%
4325 fence repairs	0	3,091	3,100	9		9	99.7%
4390 Materials	694	1,124	3,215	2,091	3,500	(1,409)	143.8%
4480 Memberships & Subscriptions	0	0	200	200		200	0.0%
4630 Consumables	0	123	123	0		0	99.8%
4635 cleaning agents/materials	0	52	52	0		0	99.8%
<b>Grounds :- Indirect Expenditure</b>	<b>4,106</b>	<b>30,788</b>	<b>21,579</b>	<b>(9,209)</b>	<b>3,500</b>	<b>(12,709)</b>	<b>158.9%</b>
<b>Net Income over Expenditure</b>	<b>(4,106)</b>	<b>(13,695)</b>	<b>(18,099)</b>	<b>(4,404)</b>			
<b>220 Machinery and Vehicles</b>							
4160 Repairs/Maintenance	133	480	500	20		20	96.0%
4265 Fuel	0	989	1,450	461		461	68.2%
4290 Servicing	207	2,704	4,000	1,296		1,296	67.6%
4310 Hire of Machinery	0	6,748	8,097	1,349		1,349	83.3%
4435 Contingencies	0	285	3,270	2,985		2,985	8.7%
4680 Depreciation	0	0	2,200	2,200		2,200	0.0%
<b>Machinery and Vehicles :- Indirect Expenditure</b>	<b>341</b>	<b>11,206</b>	<b>19,517</b>	<b>8,311</b>	<b>0</b>	<b>8,311</b>	<b>57.4%</b>
<b>Net Expenditure</b>	<b>(341)</b>	<b>(11,206)</b>	<b>(19,517)</b>	<b>(8,311)</b>			
<b>230 Trees</b>							
4240 Emergency Work	240	624	1,500	876		876	41.6%
4450 Inspections	0	0	1,500	1,500		1,500	0.0%
4455 Work following Inspections	0	4,442	9,500	5,058		5,058	46.8%
<b>Trees :- Indirect Expenditure</b>	<b>240</b>	<b>5,066</b>	<b>12,500</b>	<b>7,434</b>	<b>0</b>	<b>7,434</b>	<b>40.5%</b>
<b>Net Expenditure</b>	<b>(240)</b>	<b>(5,066)</b>	<b>(12,500)</b>	<b>(7,434)</b>			
6000 plus Transfer from EMR	0	750					
<b>Movement to/(from) Gen Reserve</b>	<b>(240)</b>	<b>(4,316)</b>					

## Detailed Income &amp; Expenditure by Budget Heading 28-02-2021

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>240 Allotments</b>							
1100 Allotment Income	0	3,299	2,750	(549)			120.0%
1105 Allotment administration fee	0	90	0	(90)			0.0%
1110 Water Charge	0	623	500	(123)			124.6%
1115 Pest control charge	0	473	0	(473)			0.0%
Allotments :- Income	<u>0</u>	<u>4,485</u>	<u>3,250</u>	<u>(1,235)</u>			<u>138.0%</u>
4145 Landowner Rent	0	1,305	1,900	595		595	68.7%
4150 Utilities	49	1,145	1,700	555		555	67.3%
4195 Keys/Locks	0	105	130	25		25	80.8%
4390 Materials	0	395	429	34		34	92.1%
4560 Property Maintain/Replacement	0	0	100	100		100	0.0%
Allotments :- Indirect Expenditure	<u>49</u>	<u>2,950</u>	<u>4,259</u>	<u>1,309</u>	<u>0</u>	<u>1,309</u>	<u>69.3%</u>
<b>Net Income over Expenditure</b>	<u>(49)</u>	<u>1,536</u>	<u>(1,009)</u>	<u>(2,545)</u>			
<b>250 Play Areas</b>							
4295 Equipment - New/Replacement	0	17,637	0	(17,637)		(17,637)	0.0%
4300 Equipment-Repair/Maintenance	114	381	5,500	5,119		5,119	6.9%
4450 Inspections	0	244	273	29		29	89.4%
4635 cleaning agents/materials	0	206	250	45		45	82.2%
Play Areas :- Indirect Expenditure	<u>114</u>	<u>18,468</u>	<u>6,023</u>	<u>(12,445)</u>	<u>0</u>	<u>(12,445)</u>	<u>306.6%</u>
<b>Net Expenditure</b>	<u>(114)</u>	<u>(18,468)</u>	<u>(6,023)</u>	<u>12,445</u>			
6000 plus Transfer from EMR	0	6,060					
<b>Movement to/(from) Gen Reserve</b>	<u>(114)</u>	<u>(12,408)</u>					
<b>255 Hard Courts and Car Park</b>							
1220 Tennis Hire Charges	0	642	275	(367)			233.3%
1230 Netball Hire Charges	0	(483)	750	1,233			(64.4%)
Hard Courts and Car Park :- Income	<u>0</u>	<u>159</u>	<u>1,025</u>	<u>866</u>			<u>15.5%</u>
4340 Surface - Repair	0	451	500	49		49	90.2%
4345 Surface Clean Chemicals	0	135	159	24		24	84.6%
4390 Materials	0	0	452	452		452	0.0%
4560 Property Maintain/Replacement	140	303	400	97		97	75.7%
Hard Courts and Car Park :- Indirect Expenditure	<u>140</u>	<u>888</u>	<u>1,511</u>	<u>623</u>	<u>0</u>	<u>623</u>	<u>58.8%</u>
<b>Net Income over Expenditure</b>	<u>(140)</u>	<u>(730)</u>	<u>(486)</u>	<u>244</u>			

## Detailed Income &amp; Expenditure by Budget Heading 28-02-2021

Month No: 11

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>260 Bowling Green</b>							
1240 Bowls Hire Charges	0	0	1,800	1,800			0.0%
Bowling Green :- Income	<u>0</u>	<u>0</u>	<u>1,800</u>	<u>1,800</u>			<u>0.0%</u>
4330 Repair Wooden Shuttering	0	0	250	250		250	0.0%
4390 Materials	0	618	1,550	932		932	39.9%
Bowling Green :- Indirect Expenditure	<u>0</u>	<u>618</u>	<u>1,800</u>	<u>1,182</u>	<u>0</u>	<u>1,182</u>	<u>34.3%</u>
<b>Net Income over Expenditure</b>	<u>0</u>	<u>(618)</u>	<u>0</u>	<u>618</u>			
<b>265 Memorials</b>							
4360 Rose Renewal	0	0	25	25		25	0.0%
4575 War Memorial	0	0	620	620		620	0.0%
Memorials :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>645</u>	<u>645</u>	<u>0</u>	<u>645</u>	<u>0.0%</u>
<b>Net Expenditure</b>	<u>0</u>	<u>0</u>	<u>(645)</u>	<u>(645)</u>			
<b>270 Traffic Highways/Environment</b>							
1350 Bus Shelter Income	0	3,677	0	(3,677)			0.0%
Traffic Highways/Environment :- Income	<u>0</u>	<u>3,677</u>	<u>0</u>	<u>(3,677)</u>			
4645 Rolling maintenance programme	0	0	100	100		100	0.0%
4650 SAM2 Weekly Move	75	525	920	395		395	57.1%
4655 Bus Shelters	0	199	0	(199)		(199)	0.0%
Traffic Highways/Environment :- Indirect Expenditure	<u>75</u>	<u>724</u>	<u>1,020</u>	<u>296</u>	<u>0</u>	<u>296</u>	<u>71.0%</u>
<b>Net Income over Expenditure</b>	<u>(75)</u>	<u>2,953</u>	<u>(1,020)</u>	<u>(3,973)</u>			
<b>Grand Totals:- Income</b>	<b>3,143</b>	<b>655,524</b>	<b>76,305</b>	<b>(579,219)</b>			<b>859.1%</b>
<b>Expenditure</b>	<b>40,070</b>	<b>453,615</b>	<b>560,822</b>	<b>107,207</b>	<b>3,500</b>	<b>103,707</b>	<b>81.5%</b>
<b>Net Income over Expenditure</b>	<b>(36,927)</b>	<b>201,910</b>	<b>(484,517)</b>	<b>(686,427)</b>			
plus Transfer from EMR	3,997	14,907					
<b>Movement to/(from) Gen Reserve</b>	<b>(32,930)</b>	<b>216,817</b>					



Full Parish Council Meeting

3<sup>rd</sup> March 2020

Agenda Item 7a

9 pages





## Hellesdon Parish Council - Clerk

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**From:** Charles Judson <Charles.Judson@broadland.gov.uk>  
**Sent:** 23 February 2021 09:06  
**To:** Hellesdon Parish Council - Clerk; Cllr Shelagh Gurney; Cllr David King; 'Marlon Fulcher'  
**Subject:** 20201679 - Phase 2 Royal Norwich Golf Course

Hello All

I am writing regarding the above application to inform you that a further set of amended plans has been submitted to respond to the latest round of consultation comments.

The changes are not fundamental to the nature of the scheme in terms of its layout, number of dwellings, impacts on trees etc so I am not undertaking a further round of formal consultation, however I did want to make you aware of the plans and I am happy to discuss further if you would like. The applicant has provided the following summary of the changes:

General:

- Centre lines on roads shown
- Increased planting, especially along northern boundary.

Plots specific:

- Plot 96 parking space increased 1m and surrounding hitching rail and planting adjusted.
- Type 3 turning head near plots 99 & 100 increased in size, parking also amended.
- Shared surface road extended up to plot 104.
- BCP A1 & A2 combined
- S278 xref updated, red line and nearby landscaping amended to suit.
- Plots 109-111 configuration amended to improve parking near junction.
- Parking and plots 112-115 moved away from shared surface to allow 500mm between parking space and road.
- Type 3 turning head increased slightly (outside plots 113/114)
- Plot 118 2 spaces removed, private drive extended, VP layby added.
- Plots 123-133 road alignment and plots repositioned.
- Lagoon updated, post and rail fence repositioned to allow planting along the type 3 road.
- VP laybys added on shared surface near lagoon/surface water flow
- Junction outside plots 133/132 reduced in size and straightened, parking and paths adjusted.
- 3m cycle path leading to phase 3 reduced to 1.8m footpath.
- Plots 134-139 moved up to slightly improve rear gardens.
- Path to 137 & 138 connected to road
- Rear retaining wall for plots 143-146 & 122 amended.
- 30m forward visibility lines shown on bends outside 150 & 158/159. Cycleway adjusted slightly outside 158/159.
- Planting added between plots 165 parking and path.
- BCP G1,2 & 3 combined
- 2 additional VP to rear parking court of plots 178-181.
- Speed table removed outside school access, layby VP added.
- Rear parking to plots 206-208 realigned to improve nearby rear gardens and VP layby added.
- Flats 217-222 VP parking adjusted to allow 6m backing out.
- Bin/Cycle store increased in size to allow for individual bins. Flat and path adjusted to suit.
- Plot 223 parking increased by 1m.
- VP layby added outside plots 224/225.
- BCP L combined and relocated.
- Landscaping behind parking for plots 235-237 reduced and area allocated to plot 237 rear garden.

- Plots 238-252 repositioned to suit adjustment to junction. Junction outside plot 252 radii increased to 10m.

To address specific points made in the consultation responses:

#### Hellesdon Parish Council

- We have previously amended the layout to retain as many trees as possible following consultation with both BDC and the Parish Council. The amended Landscape Strategy includes even more newly planted trees – a total of approximately 225 new trees will be planted within this Phase.
- The proposed planting along the northern boundary has been further increased with more trees and using shrub planting in the wider spaces along this boundary, as advised by BDC's Tree Officer. This will ensure the creation of a substantial wildlife corridor.
- The Hawthorn Tree has been located and identified as being located within G7 on the Tree Protection Plan. Unfortunately, given the layout and the topography in this area of the site it has not been possible to retain this tree. This area of tree cover, including this Hawthorn tree, and scrub was shown as being removed in its entirety in the AIA approved at Outline.
- The requirement to incorporate renewable technology within the development will be addressed in the formal discharge of condition 10 of the hybrid planning permission for the site.
- The future management of the green spaces will be addressed through compliance with the S106 Agreement.
- Additional layby visitor spaces have been added to the layout in various locations as itemised above.
- The access to the school has remained in the original location following your advice. However if the Planning Committee require it to be moved to the front of the site we can accommodate this.
- The drainage strategy for this site has been designed by suitably qualified engineers and the LLFA will ensure that the drainage strategy proposed will not give rise to flooding in this area.
- The design of the LEAP will be considered in detail within the Ph 3 RM application.

#### Highway Authority

- All the queries raised by the Highway Authority have been addressed in the amended layout, as itemised above.

#### Aboricultural

- The location and possible retention of the Hawthorn tree has been addressed above.
- It is not possible to locate street trees within the filter strip running along the road, as suggested, as this is a drainage feature. However we have added more trees into the streetscene wherever there is an available green space.
- The tree sizes specified on the Landscape Strategy Plan have been reduced to ensure successful establishment of the newly planted trees, as recommended by BDC's Tree Officer.
- Additional planting has been added to the northern boundary, in line with the Tree Officer's recommendations to ensure the satisfactory establishment of a wildlife corridor along this boundary.
- The Landscape Strategy Plan now shows the areas of grass around the retained Oaks as being left uncut as wildlife areas to remove any pressure to crown lift these trees to enable the grass underneath the trees to be cut.

#### Contract Officer

- All the comments made by the Contracts Officer regarding the location of BCPs and storage areas for bins within the curtilage of properties have been addressed both on the Planning Layout and on the Refuse Plan, as itemised above.
- A new plan has been submitted confirming the design and layout of the communal bin/cycle store for the Plumstead Flats.
- The shared surface areas will be adopted highways.
- The various queries raised on the Tracking Plans have been addressed with amendments to the Planning Layout. A revised set of Tracking Plans has been submitted.

#### Design Officer

- Shrubs have been added in front of Plots 182 -184 to soften this parking court.

- The turning head close to Plots 207 and 208 has been reangled to create more space for these Plots and windows have previously been added to the side elevations of the houses closest to this parking court to provide surveillance.
- The courtyard parking on the spine road has to be retained for a number of reasons. Firstly cars accessing these properties have to cross the drainage filter strip and it is necessary to keep the crossing points over this drainage feature to a minimum. Secondly it is not possible to accommodate the parking spaces either to the side or rear of these properties due to the topography in this area. Each house will have allocated spaces within the courtyards rather than all the spaces being shared.
- The cycleway running alongside the surface water flowpath has now been replaced by a footpath as requested by the Highway Authority. It is necessary for the drainage filter strip to be retained between the road and the footpath. However now there is more room between the footpath and the edge of the surface water flowpath we have been able to add more trees along this road. It is necessary to retain the fence running along behind the trees as it has been requested by Hellesdon Parish Council as a safety feature associated with the surface water flowpath and the attenuation basin. There will be no direct access from this footpath into the openspace beyond as this is in fact the surface water flowpath which will be defined by a steep bank dropping down into the flowpath itself.
- Given the topography of the site in the vicinity of the turning head to the south of the largest attenuation basin it is not possible for this turning head to be redesigned. However to address the concern that this turning head will be used for parking we have added some layby visitor spaces. There is also an overprovision of parking spaces associated with the houses in this area so it is unlikely that there will be pressure for parking spaces in this area.
- It is not possible to replace the parking courts close to Plot 237 with a lower order connecting road as the topography in this area is steep and the road would have an unacceptable gradient through its short length.
- The retaining wall required to address the change in levels in this area will vary between 1m and 2.4m.
- The parking arrangement in front of Plots 117 and 118 has been addressed to resolve the issue of parking spaces for neighbouring properties being positioned in front of neighbouring properties.

Regards

Charles

**Charles Judson**

**Principal Planning Officer**

[charles.judson@broadland.gov.uk](mailto:charles.judson@broadland.gov.uk)

01603 430592





## Hellesdon Parish Council - Clerk

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**From:** Hellesdon Parish Council - Clerk  
**Sent:** 02 February 2021 11:52  
**To:** Charles Judson  
**Cc:** Marlon Fulcher  
**Subject:** FW: HPC response to 20201679 resubmission  
**Attachments:** Tree survey comparisons for Phase 2 - 20151770 and 20201679.docx; Veteran Hawthorn in G40.jpg

Good Morning Charles

Following on from our extra-ordinary meeting of the full council, please see below response for planning application 20201679 including the two attachments.

Kind Regards

Natasha Carver PSLCC  
Clerk  
Hellesdon Parish Council  
Diamond Jubilee Lodge  
Wood View Road  
Hellesdon  
Norwich  
NR6 5QB  
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<http://www.hellesdon-pc.gov.uk/wp-content/uploads/2020/08/GDPR-Policy.pdf>

**The Parish council objects to the amended plans for the application 20201679. Whilst acknowledging some small improvements with the design the council objects for the following reasons:**

1. **Tree Survey Accuracy** - The tree survey in the original application for outline planning permission (in 2015) was wildly inaccurate and provided false information leading to Councillors and Planners being misinformed when taking decisions about the balance of meeting housing needs and protecting the environment. The attached document (attachment 1) provides a side-by-side comparison of the tree report in 2015 (Ref OAS OAS/1510-AR02- Rev B and Tree Survey Schedule) and the updated detailed one submitted for Phase 2 (OAS 20-157-AR01 -Rev B). This shows these differences and how deeply flawed the original assessment was and calls in to

question the accuracy of the new one (this isn't even a full area wide analysis but looking at selected areas). These differences invariably made the trees look smaller and less valuable in the report for outline planning permission. The second attachment shows an image of a veteran Hawthorn tree in tree group G40 that wasn't even included in the most recent survey. This raises the concern that we may lose many more veteran trees (both surveyed as discussed below in 3. and ones that either haven't been surveyed accurately or have been missed) if this proposal is accepted as it stands. It is the view of the Parish Council that there must now be an independent inspection of the Trees to identify those Trees too important to be lost and to restore the confidence of everyone in the process.

2. **Wildlife corridor/Boundary with the school** – The resubmitted plans include removing all (except 2 smaller specimens) of the poplars, Pines and Oaks that form an already established wildlife corridor (and privacy screen for the school). The proposed replacement wildlife corridor in the latest plans is 1.5m (under 5 feet) wide which will not be nearly as effective as a transport corridor for wildlife and this will be a damaging change to the environment ecology both locally and in terms of the Climate Emergency. Whilst the Parish Council understand some of the concerns around the quality and lifespan of the poplars these arguments do not hold to the Pines and Oaks. It hoped these can be retained as part of a wider Green Corridor along with the healthier Poplar and hedges . This need is identified in The Hellesdon Neighbourhood Plan Policy 1 (Green Grid) which calls for a wildlife corridor of green infrastructure running through Phase 2 towards the Reepham Road and also area wide policy 05 from the Joint Core Strategy 2014 (see below point 3). We are also concerned that these large scale removals will affect the character of the school and privacy of pupils using the sports field for a generation.
3. **Removal of 2 areas of mature woodland (G37 and G40) and Mature row in G26**– these are dense wooded areas that function as wildlife refuges. They also have many large trees, some are veteran (Field Maple, Norway Maple, Silver Birch, Scott's Pine and Midland Hawthorn) many others are on the cusp of becoming veteran trees (many Oak and Scott's Pine). Veteran trees should be protected and this protection is requested in the Hellesdon Neighbourhood Plan Policy 1 and in the National Planning Policy Framework paragraph 175 - "When determining planning applications, local planning authorities should apply the following principles:...c)development resulting in the loss or deterioration of irreplaceable habitats(such as ancient woodland and ancient or **veteran** trees) should be refused, unless there are wholly exceptional reasons..." In addition the current plans would splinter, fragment and damage the local environmental assets and contribute towards climate change (It takes 50-100 years before replacement trees are capable of drawing down Carbon at the same rate). This view is reflected by the comment from the Conservation and Tree Officer who requested "*At the northern tip of this phase, I would like to explore a reconfiguration of the road layout, this would result in a reduction of units but this amendment would allow the retention of the majority of the trees in Group 37*" and "*The central group of trees, G40 has some very high quality trees, there is opportunity to retain trees in this central area within private gardens*". The Parish strongly agrees with this assessment and would like to see the design amended to incorporate this. In particular group G37 in its location at one end of the Green corridor will allow it to function in its intended purpose. As such these proposals fail to meet the standards set out in the local plan. **Joint Core Strategy 2014** - Area Wide Policy 05: development will "*minimise fragmentation of habitats and seek to conserve and enhance existing environmental assets of regional or local importance*". 4.4 Spatial Planning objective 1: "*minimise the contribution to climate change and address it's impact*". Objective 8: "*to positively protect and enhance the individual character and culture of the area*". Objective 9: "*To protect, manage and enhance the natural, built and historic environment, natural resources and areas of natural habitat or nature conservation value.*" - The developer can meet these standards by resubmitting an application that can allow a greater retention of trees, habitats and important wild areas.
4. **Lack of renewable Technology** – The local Plan and in particular Development Management DPD states in Policy CG5 renewable energy. "*Proposals for renewable energy technology will be encouraged where it's impacts are (or can be made) acceptable.*" Renewable energy technology needs to be encouraged. The need for this has only grown more pressing since outline planning permission . This is always easier and more effective to roll out at first build. There is no mention of renewable energy in any of these plans, why not? There has been a climate Emergency declared by UK Parliament and "actions not words" (Michael Gove) would determine success in tackling climate change. There are no environmental factors preventing a use of these technologies in this location so they must be incorporated. Without such proposals this application is socially irresponsible and damaging.

5. **Long Term Maintenance of Green Spaces** – There is no mention in the plans for who will manage the remaining green spaces and how this will be provided for. This needs to be identified prior to approval as it runs against Development Management DPD - Policy EN3 “Development will be expected to make adequate arrangements for the management and maintenance of green infrastructure”)
6. **Car parking spaces provision.** There are 8 visitor spaces across 157 properties. This needs to be significantly increased because the potential for safe on-road or verge side parking has been limited by the design of the development and we are concerned about subsequent safety issues from unsafe parking that will inevitably follow
7. **School Access** – current plans have an access point to Hellesdon High School at the rear that is deep into the new development and as such is not likely to be used by many children, accessing the school from either the city or the remaining phases west of the Drayton High road. The school and the parish would like to see a more widely used access that is less deep into the estate that will help reduce pupil numbers walking along the busy Drayton High Road and congested Middleton’s lane (or alternately 2 access points). If there are concerns around the Drayton High Road being used as a drop off location then mitigation measures should be used to prevent this.
8. **Drainage** - there are concerns from Residents and the Parish Council about the capacity of the proposed drainage system to cope given the propensity to potential flooding this site has demonstrated.
9. **LEAP play facility access.** We are concerned about the proposed access being a shared surface road between pedestrians, cyclists and motor vehicles. Given the increased numbers of non motor vehicles using this road (alongside properties 130-133 on phase 2 planning layout) this would be a safety concern and a pavement should be provided. In addition this cul-de-sac could become a drop off point with potential inappropriate parking. This needs to be discouraged through design and highway management. Additionally there should be a disabled friendly access to LEAP from at least one direction and currently the footpath access is shown to pass through the flood attenuation lagoon.





Comparisons between Tree Surveys for Outline and detailed Planning permission – Royal Norwich Golf Club Site

	<p><b>Outline Planning permission 2015 -</b> 20151770 – OAS/1510-AR- Rev B Arboricultural Implications Assessment and Method Statement (including Tree Survey Schedule OAS/1510 TSS-01)</p>	<p><b>Detailed planning permission for phase 2 2021 -</b> 20201679 – 2021_01_19 OAS 20-157-AR01 Rev B Amended Arboricultural Impact Assessment &amp; Method Statement</p>
<b>G41</b>	<p>Sycamore, Sweet Chestnut, Cherry</p> <p>BS Cat C (C= Low, B = Moderate)</p> <p>Height = 12m</p> <p>“Many poor individuals of little arboricultural value”</p>	<p>Field Maple =6, Lime =4, Oak =3, Beech =1, Sweet Chestnut=1, Cherry=1 (all surveyed trees)</p> <p>BS Cat B =13, Cat C=3</p> <p>Height up to 16m</p> <p>Vast majority quoted as “normal form and condition”</p>
<b>G26</b>	<p>Oak, Hawthorne, Holly, Ash, Birch, Poplar</p> <p>Height =17m</p>	<p>Of first 25 trees associated with phase 2 – Scotts Pine =13, Pine =5, Field Maple = 3, Oak =3, Sweet chestnut =1.</p> <p>Height= up to 20m</p>
<b>G39</b>	<p>Hawthorne</p> <p>Height = 5m</p> <p>“small group in decline”</p>	<p>2 Pines, 2 Oaks</p> <p>Height = 12-15m</p> <p>Even mixed between potential and poor form</p>
<b>G40</b>	<p>Tree Diameter 600mm</p> <p>Height 14m</p> <p>BS Sub Cat 1 (Arboricultural Value)</p> <p>Polar, Pine</p> <p>BS Sub Cat C (Low)</p>	<p>Tree Diameter - many individuals between 800-1000mm</p> <p>Height - many individuals 17-18m</p> <p>BS Sub Cat 2 for 13 individuals (Landscape value) – a majority</p> <p>Includes 9 Oaks with average size greater than 10m</p> <p>Includes 13 trees at BS Sub Cat B (Moderate)</p>
<b>G38</b>		

Comparisons between Tree Surveys for Outline and detailed Planning permission – Royal Norwich Golf Club Site

<p><b>C200</b></p> <p>Outline Tree Survey</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>
<p><b>C210</b></p> <p>Outline Tree Survey</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>
<p><b>C220</b></p> <p>Outline Tree Survey</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>
<p><b>C230</b></p> <p>Outline Tree Survey</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>
<p><b>C240</b></p> <p>Outline Tree Survey</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>
<p><b>C250</b></p> <p>Outline Tree Survey</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>
<p><b>C260</b></p> <p>Outline Tree Survey</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>
<p><b>C270</b></p> <p>Outline Tree Survey</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>
<p><b>C280</b></p> <p>Outline Tree Survey</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>	<p>2000</p> <p>2000</p> <p>2000</p>

Comparison between Tree Surveys for Outline and detailed Planning permission – Royal Norwich Golf Club Site





Full Parish Council Meeting

3<sup>rd</sup> March 2020

Agenda Item 7b

1 page



## Hellesdon Parish Council - Clerk

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**From:** Austin, Richard <richard.austin@norfolk.gov.uk>  
**Sent:** 03 March 2021 11:17  
**To:** Hellesdon Parish Council - Clerk  
**Cc:** Boardman, Kevin  
**Subject:** PRA016 - Hellesdon Royal Norwich Golf Club Phase 2 Works

Good Morning Ms Carver,

My name is Richard Austin and I am a Highways Design Engineer at Norfolk County Council. I am working on the above scheme of which we consulted with you on back in June last year, regarding the TRO's and notices for the scheme. Just as a refresher, the main proposals for the scheme are as follows;

- Construct a new signalised junction for the new proposed development on the Northern side of the A1067 Drayton High Road (where the golf course is currently).
- Widen the A1067 Drayton High Road to facilitate the new junction and to allow for a new bus lane on both sides of the A1067.
- Realign the A1067 Drayton High Road / C259 Middleton's Lane / U5722 Hospital Lane junction to include installation of new pedestrian and cycle crossing facilities.
- Widen U5722 Hospital Lane at the junction with A1067 Drayton High Road.
- To construct a new zebra crossing outside the High School located on the C259 Middleton's Lane.
- Realign the junction at the Asda store and widen a section of the footway on the northern side creating a shared use footway / cycleway.

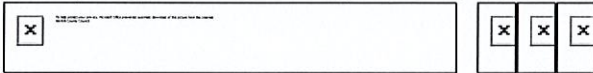
Part of these works will involve adding in some new street lighting columns. This lighting work will also require us to replace / relocate some Parish owned street lighting columns (2no) that are located on the eastern side of Hospital Lane near its junction with the Drayton High road. The 2no existing columns would be replaced with new columns that would be located on the opposite side of Hospital Lane (the western side). As such, please could you confirm if the Parish Council are happy for us to do this?

Should you have any questions, please do not hesitate to get in contact.

Kind regards,

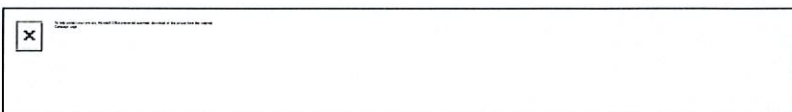
**Richard Austin, EngTech MCIHT**  
**Highways Design Engineer - (Highways Design Team 1)**

Community and Environmental Services  
Tel: 01603 222099 | Dept: 0344 800 8020  
Mob: 07884 740252  
County Hall, Martineau Lane, Norwich, NR1 2DH



The Highway Projects Teams are working remotely in response to COVID-19 health advice.

The teams will be available by email and Teams. If you wish to speak to one of us, please email us and we will endeavour to call you.



From: Good Morning Norfolk  
Sent: 12 May 2020 11:14  
To: 'Highways Design Team 1' <Highways.Design.Team.1@norfolk.gov.uk>  
Subject: 194501 - Midway Road, South Oulton, Phase 2 Works

Good Morning Norfolk

We have a further update on the Highway Design Team 1 project at Norfolk County Council. This update on the above subject which we consider will be of interest to you follows regarding the TRG's and notes for the above. Just as a reminder, the main proposals for the scheme are as follows:

- Carry out a new signalised junction for the new proposed development on the northern side of the A1007 Midway Road (where the golf course is currently)
- Widening the A1007 Midway Road to facilitate the new junction and to allow for a new junction on both sides of the A1007
- Design the A1007 Midway Road A2025 Midway Road A1007 junction to include a new junction to facilitate the installation of new pedestrian and cycle crossing facilities
- Widening A1007 Midway Road junction with A1007 to allow for a new junction
- To construct a new roundabout to facilitate the High School work on the A2025 Midway Road
- Relocating the junction at the A1007 Midway Road to facilitate the footway on the northern side of the A1007

Part of these works will involve adding in a new street lighting column. The lighting work will also require us to place a new roundabout signal lighting column (2m) and also to install on the eastern side of Midway Road a new junction with the A1007 Midway Road. The 2m roundabout signal would be replaced with a new column that would be located on the opposite side of Midway Road (the western side). As such, please could you confirm if the roundabout signal is being replaced on this.

If you have any queries, please do not hesitate to get in contact.

Kind regards,

Richard Austin, (Traffic Light)  
Highways Design Team 1 - (Highways Design Team 1)  
Community and Environmental Services  
Tel: 01263 232000 | Fax: 01263 200200  
Mob: 01263 740283



The Highway Design Team 1 works are working towards completion by 2020-21 budget year.

The team will be available by email and phone. If you need to speak to one of us please email us and we will endeavour to respond.





Full Parish Council Meeting

3<sup>rd</sup> March 2020

Agenda Item 8

1 page



# T JONES ELECTRICAL LTD

ISO9001

REGISTERED FIRM  
GB2003380

Tel: 01603 747270

Unit 9 Charles Watling Way, Bowthorpe Employment Area,  
Norwich NR5 9JH

info@ttjones-electrical.co.uk www.ttjones-electrical.co.uk

Vat No. 823 6431 41.



Natasha Carver  
Clerk  
Hellesdon Parish Council  
Diamond Jubilee Lodge  
Wood View Road  
Hellesdon  
Norwich NR6 5QB

24 February 2021

Dear Natasha

## QUOTATION: WORKS @ BULLS ROUNDABOUT

Further to on-site attendance, engineers fitted a mini PEC (invoice attached).

Going forward the units which lights the sign on the roundabout requires further works in order that future issues can be avoided.

Council has two lighting options as outlined below.

Option 1:

Supply & Fit 4no. conventional lamps @ £59.25each + VAT

Option 2:

Supply & Fit 4no. LED lamps @ £75.56each + VAT

Confirmation from Council for us to undertake these works, with an appropriate Works Order would be appreciated.

Many thanks and kind regards.

Yours sincerely

For and on Behalf of  
T T Jones Electrical Limited

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The Council Office, Diamond Jubilee Lodge, Wood view Road, Hellesdon, Norwich, NR6 5QB  
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: [clerk@hellesdon-pc.gov.uk](mailto:clerk@hellesdon-pc.gov.uk)

**Responses of the Planning Committee for  
9<sup>th</sup> February 2021**

**Committee members commenting:**

Cllr Britton  
Cllr Fulcher  
Cllr Franklin  
Cllr Bush-Trivett

**Public Comments received and acknowledged by**

None received

**Response sent to Broadland District and Norwich City Council by:**

Mrs. N Carver – Clerk

**Planning Applications for Consideration**

<b>20210089</b> 88 Links Avenue Hellesdon, NR6 5PG Front Porch & Single Storey Rear Extension,	No objection subject to adequate space being retained on site for the parking of 2 vehicles.
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**Date of next Agenda**

16<sup>th</sup> February 2021



The Council Office, Diamond Jubilee Lodge, Wood view Road, Hellesdon, Norwich, NR6 5QB  
 Tel: 01603 301751 www.hellesdon-pc.gov.uk email: [clerk@hellesdon-pc.gov.uk](mailto:clerk@hellesdon-pc.gov.uk)

**Responses of the Planning Committee for  
 22<sup>nd</sup> February 2021**

**Committee members commenting:**

Cllr Britton  
 Cllr Fulcher  
 Cllr Franklin  
 Cllr Bush-Trivett

**Public Comments received and acknowledged by**

Resident commented on application 2021021, with an objection to the size of the extension proposed.

**Response sent to Broadland District and Norwich City Council by:**

Mrs. N Carver – Clerk

**Planning Applications for Consideration**

<p><b>20202193 – Re-Consultation</b>                  93 Cromer Road, NR6 6XW                  Erection of 3 no detached dwellings.</p>	<p>Our original objection still stands. This is still contrary to the policies of the Hellesdon Neighborhood Plan. It would be incompatible with existing development and have a detrimental effect on the privacy and amenity of adjoining residential occupiers. Also there is insufficient car parking provision. Broadland D.C's own guidance states that there should be at least three parking spaces per dwelling. In addition, the access road would make the original dwelling unsafe as the front door of that property would open on to it.</p>
<p><b>20210210</b>                  13 Devon Avenue, NR6 5BH                  Proposed single storey entrance porch,                  1.5 storey rear extension and double garage.</p>	<p>Drawing is on the dark side but the works not are not significantly larger than the neighboring properties so No objection subject to there being adequate off road parking.</p>
<p><b>20210047 – Re-Consultation</b>                  40 Woodland Road, NR6 5RW                  Reduced length of extension to lessen impact on neighbour amenity.</p>	<p>Our objections to the original scheme were on parking issues. These are not addressed and so the parish original objection still stands.</p>

**Date of next Agenda**

2<sup>nd</sup> March 2021, comments received by 9<sup>th</sup> March 2021





**Report to Council 3<sup>rd</sup> March 2021**

Following a site meeting with Drayton Wood Farms, Cadent and Fisher German it was agreed, a further meeting will take place to discuss specifics of the methodology and access, once the easement is completed and once Cadent have instructed their chosen contractor.

In the meantime, any details on the construction of the working width and/or the route of the water pipe that runs on the far end of the allotment site nearest the Holt Road will be shared with all parties involved.

The draft HOT, has been agreed by all parties and sent to Fisher German. Next step for Cadent's solicitor to commence documenting the easement.

Once we have a date for works we will contact allotment holders that may be affected. Work on the allotment site should take around 1-2 weeks to complete.

