

## CLERK'S REPORT FOR COUNCIL MEETING 12.01.21

<u>ITEM</u>	<u>COMMENTS</u>
Community Centre	The centre is closed following government lock down restrictions. CCTV – 6 cameras are currently not working, both Efire and an electrician have attended. ( AGENDA ITEM)
Car Park – Community Centre	No current updates
Parish Council Offices Diamond Jubilee Lodge	Office is currently closed to the public unless prior appointment has been made.
Recreation Ground	Following the latest lockdown, the recreation ground main open space has continued to be open 24h, again allowing people to exercise at a time convenient to themselves not adding additional restrictions.
Meadow Way	PA&A have a recommendation for new play equipment at Meadow Way, clerk is currently confirming price with additional reduction to quotation. (AGENDA ITEM)
Skate Park & MUGA	No Updates
Mountfield Park	There has been further delays in planting the replacement trees and work is hoped to be carried out shortly.
Cottinghams Park	No Updates
Allotments	No current update
Community Orchard	No Current Update
Cemetery Car Park	Nothing to report
Persimmons Homes	No current update awaiting updated site plans
Public Toilets	No Updates
Litter & Dog Waste Bins	No updates
Bus Shelters	Bus shelters with seats have been added to the weekly sanitisation of benches to help with reducing the risk of COVID 19 spread
Benches	We are still awaiting a date from NCC for the concrete plinth to be installed for the keyworkers bench. NCC chased on 4 <sup>th</sup> January
War Memorial	No Updates
Highway Rangers	Nothing to report
Highway Verges	No Update
Staffing	AGENDA ITEM 14

Mobile Phones	No further update.
Street Lighting	Col. On walkway from Woodview Road and Cressener Close has been reported to Broadland District Council and is in the process to be replaced, no current update on date for works.
Parish Partnership 21/22	No update
Meeting Dates	Community Centre – Next meeting to be scheduled PP&R – Next meeting to be scheduled PA&A – Next meeting to be scheduled Note: Following guidelines all meetings where possible to be held via Zoom

**Items for Parish Council to consider/note –**

Following the latest inspection, the contractor group have been asked to continue to the road side again allowing space to exercise at a time convenient to themselves not withstanding restrictions.	Meadow Way
PARA have a recommendation for new play equipment at Meadow Way which is currently containing over 100 additional children to the current (100) (11M).	Stones Park & Millers
No updates	Stones Park
There has been further delays in planning the repairs/renewals and work is hoped to be carried out shortly.	Stones Park
No updates	Stones Park
No current update	Stones Park
No current update	Stones Park
Nothing to report	Stones Park
No current update awaiting council sign off	Stones Park
No updates	Stones Park
No updates	Stones Park
One shelter which was last used in the winter, shelter will be repaired to help reduce the risk of COVID-19 spread.	Stones Park
We are still waiting on the council for the concrete slabs to be installed for the new shelter. NCC advised on 9 January.	Stones Park
No updates	Stones Park
No time to report	Stones Park
No updates	Stones Park
No updates	Stones Park



## Hellesdon Parish Council - Clerk

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**From:** Sue White <Sue.White@broadland.gov.uk>  
**Sent:** 10 December 2020 09:39  
**Subject:** A request from Cllr Steve Riley, O&S Chairman

Dear Town or Parish Clerk

Could you please place this letter on your next council meeting agenda for consideration.

The Broadland District Council Overview and Scrutiny Committee has continued to meet (via Zoom) throughout the pandemic and I would like to remind you about how you can get involved by making suggestions for relevant subjects or issues to be added to its work programme.

The Committee carries out important work by overviewing and scrutinising Cabinet reports/decisions, Council recommendations, policies, partnerships with bodies such as housing associations and all areas of council working. Your Council can partake by getting involved in the scrutiny process to help to achieve better outcomes for your local community by raising awareness of the issues important to your area. The Committee can overview and scrutinise issues which directly affect Broadland residents where clear and achievable outcomes are possible, within the remit of the District Council. Please note, however, the Overview and Scrutiny Committee cannot consider individual cases/complaints, minor matters, or look at individual planning or licensing applications, as these should be addressed through the appropriate service area or the local councillor.

If you would like to suggest a topic for the Committee to consider, please contact me at [Cllr.Steve.Riley@broadland.gov.uk](mailto:Cllr.Steve.Riley@broadland.gov.uk) and please ensure you copy in Sue White, Senior Governance and Deputy Monitoring Officer at [Sue.White@broadland.gov.uk](mailto:Sue.White@broadland.gov.uk)

Kind regards

Cllr Steve Riley  
Overview and Scrutiny Committee Chairman  
Broadland District Council





# COMMUNITY UPDATE

## HELLEDON & HORSFORD SAFER NEIGHBOURHOOD TEAM

HELLEDON WARD



[www.norfolk.police.uk](http://www.norfolk.police.uk)

DECEMBER 2020



### WE ARE YOUR SAFER NEIGHBOURHOOD TEAM – WANT TO GET IN TOUCH?

CONTACT US – E: [SNHELLEDONANDHORSFORD@NORFOLK.POLICE.UK](mailto:SNHELLEDONANDHORSFORD@NORFOLK.POLICE.UK) TEL: 101

FOLLOW US ON SOCIAL MEDIA

FACEBOOK: /BroadlandPolice

TWITTER: @BroadlandPolice

### YOUR LOCAL BEAT MANAGERS



PC 230 JADE WEEKS  
& PC 151 FELIX WOODCOCK

### UPDATE FROM YOUR ENGAGEMENT OFFICER

**PC 1425 VICKY BAILEY**

**TEL: 07967 820083**

**E : [Victoria.Bailey@norfolk.police.uk](mailto:Victoria.Bailey@norfolk.police.uk)**



The current pandemic and resulting restrictions placed upon our everyday lives has meant that we have been unable to hold our usual SNAP (Safer Neighbourhood Action Panel) Priority Setting meetings.

However, we believe it is important that our neighbourhood policing priorities remain current and reflect what is important to local residents, therefore we have been exploring new, innovative ways to seek your opinions and set our quarterly priorities.

We will be setting up virtual SNAP Meetings via Microsoft Teams, please look out for adverts to your next meeting which will be advertised via this Newsletter, on Nextdoor and via our North Norfolk Police Facebook and Twitter pages.

If you would like to find out more about the SNAP process, would like to join the panel or would like to put forward suggestions for new priorities please contact your Safer Neighbourhood Team via the above email address.

### CURRENT NEIGHBOURHOOD PRIORITIES

- HIGH VISIBILITY PRESENCE COVERING RECREATIONAL GROUNDS/PUBLIC SPACES IN THE AREAS OF HELLEDON, HORSFORD, SPIXWORTH & ST FAITHS
- SPEED ENFORCEMENT WHEN TIME ALLOWS
- VEHICLE ASB – BRITANNIA ROAD

### WHAT'S HAPPENING IN YOUR AREA?

It's the time of year when we start to see an increase in reports of thefts from cars, sheds and outbuildings. As the nights draw in and the weather becomes chilly we are all guilty of sometimes settling down in the evening and neglecting to check if our outbuildings, vehicles and homes are properly secure and these lapses can be seized upon by opportunist thieves.

The #9pmRoutine is an initiative backed by many Police Forces both in the UK and abroad which seeks to encourage residents to get into the habit of completing routine security checks.

By setting a reminder on your phone or alarm, at 9pm each day, get into a routine of checking that your home, vehicle and any outbuildings are secure and valuables removed or hidden out of sight. Thieves look out for an easy target. Make it difficult for them by doing the #9PM Routine:

- Check your vehicle
- Check your Outbuildings
- Shut your windows
- Lock Your Doors

Set a reminder now. #9PM Routine.

"From all the Helledon Neighbourhood Policing Team, we wish you all the best for Christmas and a healthy and prosperous New Year!"

Jade and Felix

### DATES FOR YOUR DIARY

SNAP Priority Setting Meeting – Date TBC

Local Engagement Surgery – Date TBC



CONTACT US THROUGH OUR  
SOCIAL MEDIA CHANNELS



CALL US ON 101 OR 999 IN  
AN EMERGENCY



TALK TO YOUR LOCAL  
BEAT MANAGER



# COMMUNITY UPDATE

HELLESDON & HORSFORD SAFER NEIGHBOURHOOD TEAM

HELLESDON WARD

   [www.norfolk.police.uk](http://www.norfolk.police.uk)

DECEMBER 2020



## CRIME UPDATES 1st to 30th NOVEMBER

Offence	Numbers	What could this entail
Arson	0	Damage caused as a result of fire.
Anti-Social Behaviour (ASB)	0	Harassment, alarm or distress is caused in a non-crime incident.
Burglary business and community	2	A person commits theft in a building or structure that is not lived in.
Burglary residential	0	Entry and theft in a building or a structure that is lived in.
Criminal Damage	13	A person destroys or damages property belonging to someone else.
Domestic	3	Domestic incidents where a crime has not occurred. Parties are aged 16 or over and have been intimate partners or family members regardless of sexuality.
Hate Incident	0	Any incident where a crime has not occurred which the victim, or anyone else, thinks is based on someone's prejudice towards them because of their race, religion, sexual orientation, disability or because they are transgender.
Race or Religious aggravated public fear	3	Any crime determined to have a hate element as per above.
Possession of controlled substance	0	Unlawful possession of a drug classified in class A, B or C.
Possession of weapons	1	Unlawful possession of an article used as a weapon.
Public fear, alarm or distress	3	Public order offences e.g. from a verbal altercation to offences just short of violence.
Robbery	0	Includes a range of offences where force is used, threatened or the victim is put in fear.
Theft from a motor vehicle	0	Any item stolen that was in, on or attached to a motor vehicle.
Theft or unauthorised taking of a motor vehicle	0	Any motor vehicle including those abandoned.
Theft of pedal cycle	1	From a public place, if stolen from a shed or garage this would be a BOTD.
Theft from a person	0	Purse being taken from a handbag, or a mobile phone from a shopping basket.



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**Hellesdon Parish Council Current Year**

**Bank - Cash and Investment Reconciliation as at 31 December 2020**

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**Confirmed Bank & Investment Balances**

Bank Statement Balances

31/12/2020	Active Saver 4401	297,416.15
31/12/2020	Business Current Account 2077	500.00
31/12/2020	Petty Cash	104.91
31/12/2020	Active Saver 7702	337,827.30
31/12/2020	Active Saver 4503	81,397.33
31/12/2020	Number 2 account 0958	233,748.01

**950,993.70**

Other Cash & Bank Balances

**20.00**

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**951,013.70**

Unpresented Payments

**20.00**

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**950,993.70**

Receipts not on Bank Statement

**0.00**

**Closing Balance**

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**950,993.70**

All Cash & Bank Accounts

1	Current Bank Account	297,896.15
2	Petty Cash	104.91
3	Active Saver 7702	337,827.30
4	Active Saver Emergency 4503	81,397.33
5	Number 2 account	233,748.01
	Other Cash & Bank Balances	20.00
	<b>Total Cash &amp; Bank Balances</b>	<hr/> <b>950,993.70</b>





## Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR Play Equipment	6,060.33	18,939.67	25,000.00
321 EMR Site Fencing	257.40		257.40
322 EMR Machinery	16,400.00	-6,000.00	10,400.00
323 EMR Hard Surface Area	14,000.00		14,000.00
324 EMR Premises/Furnishing	1,900.00		1,900.00
325 EMR CCTV	4,573.00		4,573.00
326 EMR Elections	5,945.22	-3,041.52	2,903.70
327 EMR War Memorial	4,380.00		4,380.00
328 EMR Burial Ground Land	17,000.00		17,000.00
329 EMR Com Centre Contingency	15,739.68		15,739.68
330 EMR Parish Poll Provision	6,000.00		6,000.00
331 EMR Mountfield Park	43,371.99	-345.00	43,026.99
332 EMR Good Causes in Hellesdon	12,870.00	-5,850.00	7,020.00
333 EMR Interest on Prev 9m Depos	0.00		0.00
334 EMR HEL2**	55,315.14	-405.00	54,910.14
335 EMR Car Park/Paths at HCC	0.00		0.00
336 EMR Car Park Soakaway	0.00		0.00
337 EMR Driveway Sinkage	500.00		500.00
338 EMR Grit bins	1,500.00	-296.38	1,203.62
339 EMR Outreach provision	0.00		0.00
340 EMR PF Ownership signs	2,500.00		2,500.00
341 EMR Precept Shortfall	13,190.00		13,190.00
342 EMR Staff contingency payments	10,000.00		10,000.00
343 EMR Privet Hedge Driveway	500.00		500.00
344 EMR Equipment & Storage	0.00		0.00
345 EMR Bus shelter	-3,354.00	3,677.00	323.00
346 Green Grid	5,340.00		5,340.00
347 Land Acquisition account	69,752.17		69,752.17
348 Community Engagement Reserve	2,350.00		2,350.00
349 IT Reserve	5,141.00		5,141.00
	<b>311,231.93</b>	<b>6,678.77</b>	<b>317,910.70</b>





<b>Date</b>	<b>Payee</b>	<b>Expenditure type</b>	<b>Amount</b>
01/12/2020	Broadland DC	business rates stores	£147.00
01/12/2020	Broadland DC	business rates community centre	£1,010.00
01/12/2020	Broadland DC	business rates tractor shed	£314.00
02/12/2020	Vodafone	mobile phones 16 Nov - 15 Dec	£155.60
04/12/2020	Entanet	broadband 23 Nov - 22 Dec	£54.30
07/12/2020	PHS Group	blue roll	£59.60
07/12/2020	ALH Building Designs Ltd	electrical survey report HCC	£2,880.00
07/12/2020	Canham Consulting	site survey/roof design HCC	£713.99
07/12/2020	DD Health & Safety	boots for caretaker	£54.00
07/12/2020	Ridgeons	oil, WD 40 & post for litter bin	£41.69
07/12/2020	Parkinson Partnership	Vat advice HCC roof/redevelopment	£750.00
07/12/2020	IRIS	HR support software Jan 21	£48.00
07/12/2020	Rigby Taylor	chemical container	£276.00
07/12/2020	Osiris Technologies	IT support Dec 20	£224.28
07/12/2020	LE Electrical	light bulb HCC	£8.40
07/12/2020	Co op	caretaker refreshments	£11.33
07/12/2020	Co op	office milk/caretakers	£2.39
07/12/2020	Barclays Bank	charges	£17.96
09/12/2020	UK Fuels	fuel Nov 20	£176.72
09/12/2020	Aldi	Xmas hampers	£355.12
11/12/2020	Entanet	office phones	£15.00
11/12/2020	Microsoft	office 365 licence	£815.04
14/12/2020	ESPO	litter pickers	£39.48
14/12/2020	MJ Tree Services	Ctt Park/Arden Grve/ Mountfield Pk	£900.00
14/12/2020	Custance & Son	repair external gas pipe	£174.00
15/12/2020	Just Regional	advert Dec	£234.00
15/12/2020	Broadland UK	various locks during 2020	£227.30
15/01/2020	Square Up	card fee 8 Dec	£1.98
18/01/2020	Net pay	Dec salaries	£14,274.13
21/12/2020	Total Gas & Power	Gas Nov 2020	£1,007.95
22/12/2020	HMRC	PAYE & EER NI	£4,317.39
22/12/2020	Norfolk Pension Fund	Dec contributions	£3,825.70
22/12/2020	Broadland District Council	emptying dog & litter bins	£3,156.80
22/12/2020	Contract Electrical	repair faulty bollards outside office	£629.76
22/12/2020	Collier Turf Care	weed killer parks	£430.94
22/12/2020	ESPO	refuse sacks	£57.30
22/12/2020	Viking Direct	ink cartridge	£42.55
22/12/2020	Total Gas & Power	elec Nov allotments	£25.41
29/12/2020	Hitachi Capital Finance	lease tractor and hedge cutter	£540.00
29/12/2020	BNP Paribas	HP Wessex mower	£278.00
29/12/2020	Broadland District Council	business rates office	£624.00
31/12/2020	Vodafone	mobile phones 16 Dec - 15 Jan	£155.60
<b>Total</b>			<b>£39,072.71</b>



<b>Date</b>	<b>Description</b>	<b>Amount</b>
01/12/2020	Community hire	£ 18.00
03/12/2020	Allotment	£ 59.39
07/12/2020	Loyalty interest	£ 2.30
08/12/2020	Commercial hire	£ 18.00
09/12/2020	Netball	£ 33.00
11/12/2020	Allotment	£ 59.39
14/12/2020	Allotment	£ 79.30
14/12/2020	Community hire	£ 18.00
15/12/2020	Allotment	£ 79.30
30/12/2020	Football	£ 132.00
31/12/2020	Interest	£ 450.39
<b>Total</b>		<b>£ 949.07</b>





## Detailed Income &amp; Expenditure by Budget Heading 31/12/2020

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>100 Community Centre</b>							
1260 Hire Facilities Sundries	0	300	0	(300)			0.0%
1400 Community Centre Income	0	0	65,600	65,600			0.0%
1410 Community Centre Inc ML Room	0	766	0	(766)			0.0%
1415 Community Centre Inc SW Room	0	260	0	(260)			0.0%
1420 Community Centre Inc OH Room	0	18	0	(18)			0.0%
1425 Community Centre Inc Spr Room	0	36	0	(36)			0.0%
1435 Community Centre Inc SWB Room	0	(77)	0	77			0.0%
<b>Community Centre :- Income</b>	<b>0</b>	<b>1,303</b>	<b>65,600</b>	<b>64,298</b>			<b>2.0%</b>
4150 Utilities	1,682	13,862	19,305	5,443		5,443	71.8%
4195 Keys/Locks	0	0	100	100		100	0.0%
4250 Sanitary Waste Disposal	0	2,138	2,100	(38)		(38)	101.8%
4295 Equipment - New/Replacement	0	1,003	1,000	(3)		(3)	100.3%
4300 Equipment-Repair/Maintenance	0	239	620	381		381	38.5%
4416 Water dispenser	0	167	375	208		208	44.6%
4435 Contingencies	0	36	2,300	2,264		2,264	1.6%
4450 Inspections	0	60	500	440		440	12.0%
4480 Memberships & Subscriptions	0	1,311	1,600	289		289	81.9%
4560 Property Maintain/Replacement	1,138	2,640	15,420	12,780		12,780	17.1%
4630 Consumables	0	267	500	233		233	53.5%
4635 cleaning agents/materials	0	1,059	1,600	541		541	66.2%
4645 Rolling maintenance programme	0	0	1,000	1,000		1,000	0.0%
4695 community centre redevelopment	0	12,339	0	(12,339)		(12,339)	0.0%
<b>Community Centre :- Indirect Expenditure</b>	<b>2,820</b>	<b>35,121</b>	<b>46,420</b>	<b>11,299</b>	<b>0</b>	<b>11,299</b>	<b>75.7%</b>
<b>Net Income over Expenditure</b>	<b>(2,820)</b>	<b>(33,819)</b>	<b>19,180</b>	<b>52,999</b>			
<b>110 Administration</b>							
1076 Precept	0	484,516	0	(484,516)			0.0%
1085 Grants received	0	14,624	0	(14,624)			0.0%
1095 S106 contributions	0	36,563	0	(36,563)			0.0%
1099 Community Infrastructure	0	78,993	0	(78,993)			0.0%
<b>Administration :- Income</b>	<b>0</b>	<b>614,697</b>	<b>0</b>	<b>(614,697)</b>			
4465 External Audit	0	1,300	1,300	0		0	100.0%
4470 Internal Audit	0	1,190	2,370	1,180		1,180	50.2%
4475 Legal Fees	0	500	5,500	5,000		5,000	9.1%
4480 Memberships & Subscriptions	0	1,105	1,500	395		395	73.6%
4550 Insurance	0	9,397	9,227	(170)		(170)	101.8%
<b>Administration :- Indirect Expenditure</b>	<b>0</b>	<b>13,492</b>	<b>19,897</b>	<b>6,405</b>	<b>0</b>	<b>6,405</b>	<b>67.8%</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>601,205</b>	<b>(19,897)</b>	<b>(621,102)</b>			

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2020

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>120 Staff</b>							
4000 Admin Staff	5,648	42,577	99,923	57,346		57,346	42.6%
4010 Groundstaff	4,124	37,055	62,705	25,650		25,650	59.1%
4020 Care Takers	4,502	40,903	82,373	41,470		41,470	49.7%
4040 PAYE	2,922	25,261	0	(25,261)		(25,261)	0.0%
4045 Pension Scheme	3,826	31,531	41,353	9,822		9,822	76.2%
4055 Staff training	0	1,048	5,100	4,052		4,052	20.5%
4070 Profess Fees/Agency Personnel	0	19,542	13,450	(6,092)		(6,092)	145.3%
4080 Employer NI	1,395	11,800	17,857	6,057		6,057	66.1%
4090 Protective clothing/workwear	0	871	3,050	2,179		2,179	28.5%
Staff :- Indirect Expenditure	<b>22,417</b>	<b>210,587</b>	<b>325,811</b>	<b>115,224</b>	<b>0</b>	<b>115,224</b>	<b>64.6%</b>
<b>Net Expenditure</b>	<b>(22,417)</b>	<b>(210,587)</b>	<b>(325,811)</b>	<b>(115,224)</b>			
<b>130 Council Office</b>							
1260 Hire Facilities Sundries	0	(0)	0	0			0.0%
1360 Electricity FIT	0	309	550	241			56.1%
Council Office :- Income	<b>0</b>	<b>309</b>	<b>550</b>	<b>241</b>			<b>56.1%</b>
4112 Advertising	0	0	200	200		200	0.0%
4150 Utilities	792	7,765	10,500	2,735		2,735	73.9%
4195 Keys/Locks	0	0	50	50		50	0.0%
4250 Sanitary Waste Disposal	0	47	150	103		103	31.2%
4295 Equipment - New/Replacement	0	119	150	31		31	79.5%
4305 Parts- Repair/Replace/Spare	0	0	100	100		100	0.0%
4400 Chairman's Budget	0	75	1,500	1,425		1,425	5.0%
4405 Expense/Mileage Members	0	0	100	100		100	0.0%
4410 Expense/Mileage Staff	0	77	100	23		23	77.4%
4415 Catering for Meeting	16	145	380	235		235	38.0%
4420 Telephone and Broadband	272	2,190	2,860	670		670	76.6%
4425 IT Support and Maintenance	187	1,607	2,500	893		893	64.3%
4430 Photocopier	166	1,798	3,350	1,552		1,552	53.7%
4435 Contingencies	0	156	500	344		344	31.3%
4440 Stationery	25	459	500	41		41	91.8%
4445 Postage	0	4	300	296		296	1.4%
4480 Memberships & Subscriptions	0	294	260	(34)		(34)	113.2%
4485 Other Licences/Fees	40	3,570	3,400	(170)		(170)	105.0%
4500 PWLB	0	17,890	43,826	25,936		25,936	40.8%
4560 Property Maintain/Replacement	525	1,660	2,500	840		840	66.4%
4570 Church Grass Cutting Contribut	0	0	750	750		750	0.0%
4595 Misc contributions	0	109	0	(109)		(109)	0.0%



## Detailed Income &amp; Expenditure by Budget Heading 31/12/2020

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4605 Grants awarded	0	4,000	0	(4,000)		(4,000)	0.0%
4630 Consumables	11	24	100	76		76	23.6%
4635 cleaning agents/materials	0	2	30	28		28	7.8%
Council Office :- Indirect Expenditure	<u>2,033</u>	<u>41,994</u>	<u>74,106</u>	<u>32,112</u>	<u>0</u>	<u>32,112</u>	<u>56.7%</u>
<b>Net Income over Expenditure</b>	<u>(2,033)</u>	<u>(41,685)</u>	<u>(73,556)</u>	<u>(31,871)</u>			
6000 plus Transfer from EMR	0	4,100					
<b>Movement to/(from) Gen Reserve</b>	<u>(2,033)</u>	<u>(37,585)</u>					
<b>150 Investment</b>							
1080 Bank Interest Received	902	902	475	(427)			190.0%
1090 Monthly Loyalty Rewards	2	18	125	107			14.3%
Investment :- Income	<u>905</u>	<u>920</u>	<u>600</u>	<u>(320)</u>			<u>153.4%</u>
4060 Bank Charges	26	213	0	(213)		(213)	0.0%
Investment :- Indirect Expenditure	<u>26</u>	<u>213</u>	<u>0</u>	<u>(213)</u>	<u>0</u>	<u>(213)</u>	
<b>Net Income over Expenditure</b>	<u>879</u>	<u>707</u>	<u>600</u>	<u>(107)</u>			
<b>160 Planning</b>							
4130 Hire of Rooms	0	0	300	300		300	0.0%
Planning :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>300</u>	<u>300</u>	<u>0</u>	<u>300</u>	
<b>Net Expenditure</b>	<u>0</u>	<u>0</u>	<u>(300)</u>	<u>(300)</u>			
<b>170 Health and Safety</b>							
4135 Consultancy Fees	0	0	500	500		500	0.0%
4140 Defibrillator	0	0	300	300		300	0.0%
4295 Equipment - New/Replacement	0	42	150	108		108	28.0%
4630 Consumables	0	17	50	33		33	33.2%
Health and Safety :- Indirect Expenditure	<u>0</u>	<u>59</u>	<u>1,000</u>	<u>941</u>	<u>0</u>	<u>941</u>	<u>5.9%</u>
<b>Net Expenditure</b>	<u>0</u>	<u>(59)</u>	<u>(1,000)</u>	<u>(941)</u>			
<b>180 Media and Communications</b>							
4100 Parish Council Promotion	0	0	1,500	1,500		1,500	0.0%
4105 Newsletter-Printing/Distributi	195	2,135	5,000	2,865		2,865	42.7%
4110 Website and Emails	160	377	1,000	623		623	37.7%
4155 IT Reserve	0	615	2,000	1,385		1,385	30.7%
4460 CCTV	0	580	1,450	870		870	40.0%
4685 Noticeboards	0	5,046	5,000	(46)		(46)	100.9%
Media and Communications :- Indirect Expenditure	<u>355</u>	<u>8,753</u>	<u>15,950</u>	<u>7,197</u>	<u>0</u>	<u>7,197</u>	<u>54.9%</u>
<b>Net Expenditure</b>	<u>(355)</u>	<u>(8,753)</u>	<u>(15,950)</u>	<u>(7,197)</u>			

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2020

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>190 Stores</b>							
4150 Utilities	147	1,325	1,480	155		155	89.5%
4195 Keys/Locks	0	0	10	10		10	0.0%
Stores :- Indirect Expenditure	<b>147</b>	<b>1,325</b>	<b>1,490</b>	<b>165</b>	<b>0</b>	<b>165</b>	<b>88.9%</b>
<b>Net Expenditure</b>	<b>(147)</b>	<b>(1,325)</b>	<b>(1,490)</b>	<b>(165)</b>			
<b>195 Tractor Shed</b>							
4150 Utilities	314	2,830	3,163	333		333	89.5%
4195 Keys/Locks	0	0	30	30		30	0.0%
4560 Property Maintain/Replacement	0	91	101	10		10	90.4%
Tractor Shed :- Indirect Expenditure	<b>314</b>	<b>2,921</b>	<b>3,294</b>	<b>373</b>	<b>0</b>	<b>373</b>	<b>88.7%</b>
<b>Net Expenditure</b>	<b>(314)</b>	<b>(2,921)</b>	<b>(3,294)</b>	<b>(373)</b>			
<b>200 Residents' Parties</b>							
4115 Consumable- Food/Beverage	339	439	1,000	561		561	43.9%
4120 Over 65 Entertainment	0	0	500	500		500	0.0%
4630 Consumables	10	10	200	190		190	4.8%
Residents' Parties :- Indirect Expenditure	<b>348</b>	<b>448</b>	<b>1,700</b>	<b>1,252</b>	<b>0</b>	<b>1,252</b>	<b>26.4%</b>
<b>Net Expenditure</b>	<b>(348)</b>	<b>(448)</b>	<b>(1,700)</b>	<b>(1,252)</b>			
<b>205 Events</b>							
4122 Events	0	0	2,000	2,000		2,000	0.0%
Events :- Indirect Expenditure	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>2,000</b>	<b>0.0%</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(2,000)</b>	<b>(2,000)</b>			
<b>210 Grounds</b>							
1200 Football Hire Charges	180	715	3,015	2,300			23.7%
1210 Football Training Area Hire	220	1,896	210	(1,686)			902.6%
1215 Grass cutting agreement	0	13,057	0	(13,057)			0.0%
1250 Miscellaneous Activity Hire	0	975	0	(975)			0.0%
1270 Floodlights Income	33	451	255	(196)			176.7%
Grounds :- Income	<b>433</b>	<b>17,093</b>	<b>3,480</b>	<b>(13,613)</b>			<b>491.2%</b>
4195 Keys/Locks	75	80	100	20		20	79.7%
4205 Replacement Bins	0	466	1,000	534		534	46.6%
4210 Emptying Bins/Fresheners	3,157	3,827	3,450	(377)		(377)	110.9%
4215 Seats - Repair/Replacement	0	603	1,000	397		397	60.3%



## Detailed Income &amp; Expenditure by Budget Heading 31/12/2020

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4220 Signage - New/Replacement	0	0	275	275		275	0.0%
4225 Floodlights Maintenance/Repair	0	500	1,000	500		500	50.0%
4235 grounds alarm system	0	470	500	30		30	94.0%
4245 Highway grass verge cutting	0	10,868	0	(10,868)		(10,868)	0.0%
4255 Green Waste Removal	0	1,100	2,360	1,260		1,260	46.6%
4260 Shrub/Tree/Hedge	0	283	0	(283)		(283)	0.0%
4270 Fertilisers/Weed & Moss Killer	589	1,722	3,844	2,122		2,122	44.8%
4295 Equipment - New/Replacement	33	2,260	400	(1,860)		(1,860)	565.0%
4320 Small tools	0	288	300	12		12	96.0%
4325 fence repairs	0	3,091	3,000	(91)		(91)	103.0%
4390 Materials	0	342	4,000	3,658		3,658	8.5%
4480 Memberships & Subscriptions	0	0	200	200		200	0.0%
4630 Consumables	0	123	100	(23)		(23)	122.8%
4635 cleaning agents/materials	48	48	50	2		2	95.5%
<b>Grounds :- Indirect Expenditure</b>	<b>3,902</b>	<b>26,069</b>	<b>21,579</b>	<b>(4,490)</b>	<b>0</b>	<b>(4,490)</b>	<b>120.8%</b>
<b>Net Income over Expenditure</b>	<b>(3,469)</b>	<b>(8,977)</b>	<b>(18,099)</b>	<b>(9,122)</b>			
<b>220 Machinery and Vehicles</b>							
4160 Repairs/Maintenance	0	347	0	(347)		(347)	0.0%
4265 Fuel	49	989	1,450	461		461	68.2%
4290 Servicing	0	2,350	4,500	2,150		2,150	52.2%
4310 Hire of Machinery	675	6,073	8,097	2,024		2,024	75.0%
4435 Contingencies	0	285	3,270	2,985		2,985	8.7%
4680 Depreciation	0	0	2,200	2,200		2,200	0.0%
<b>Machinery and Vehicles :- Indirect Expenditure</b>	<b>724</b>	<b>10,044</b>	<b>19,517</b>	<b>9,473</b>	<b>0</b>	<b>9,473</b>	<b>51.5%</b>
<b>Net Expenditure</b>	<b>(724)</b>	<b>(10,044)</b>	<b>(19,517)</b>	<b>(9,473)</b>			
<b>230 Trees</b>							
4240 Emergency Work	0	320	1,500	1,180		1,180	21.3%
4450 Inspections	0	0	1,500	1,500		1,500	0.0%
4455 Work following Inspections	750	4,442	9,500	5,058		5,058	46.8%
<b>Trees :- Indirect Expenditure</b>	<b>750</b>	<b>4,762</b>	<b>12,500</b>	<b>7,738</b>	<b>0</b>	<b>7,738</b>	<b>38.1%</b>
<b>Net Expenditure</b>	<b>(750)</b>	<b>(4,762)</b>	<b>(12,500)</b>	<b>(7,738)</b>			
6000 plus Transfer from EMR	750	750					
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(4,012)</b>					

## Detailed Income &amp; Expenditure by Budget Heading 31/12/2020

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>240 Allotments</b>							
1100 Allotment Income	96	3,225	2,750	(475)			117.3%
1105 Allotment administration fee	25	52	0	(52)			0.0%
1110 Water Charge	18	623	500	(123)			124.6%
1115 Pest control charge	12	473	0	(473)			0.0%
<b>Allotments :- Income</b>	<b>151</b>	<b>4,374</b>	<b>3,250</b>	<b>(1,124)</b>			<b>134.6%</b>
4145 Landowner Rent	0	1,305	1,900	595		595	68.7%
4150 Utilities	24	1,067	1,700	633		633	62.7%
4175 Best Kept Allotm. Competition	0	0	100	100		100	0.0%
4195 Keys/Locks	105	105	30	(75)		(75)	350.1%
4390 Materials	0	395	429	34		34	92.1%
4560 Property Maintain/Replacement	0	0	100	100		100	0.0%
<b>Allotments :- Indirect Expenditure</b>	<b>129</b>	<b>2,872</b>	<b>4,259</b>	<b>1,387</b>	<b>0</b>	<b>1,387</b>	<b>67.4%</b>
<b>Net Income over Expenditure</b>	<b>22</b>	<b>1,502</b>	<b>(1,009)</b>	<b>(2,511)</b>			
<b>250 Play Areas</b>							
4295 Equipment - New/Replacement	0	17,637	0	(17,637)		(17,637)	0.0%
4300 Equipment-Repair/Maintenance	0	267	5,750	5,483		5,483	4.7%
4450 Inspections	0	244	273	29		29	89.4%
<b>Play Areas :- Indirect Expenditure</b>	<b>0</b>	<b>18,149</b>	<b>6,023</b>	<b>(12,126)</b>	<b>0</b>	<b>(12,126)</b>	<b>301.3%</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(18,149)</b>	<b>(6,023)</b>	<b>12,126</b>			
6000 plus Transfer from EMR	0	6,060					
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(12,089)</b>					
<b>255 Hard Courts and Car Park</b>							
1220 Tennis Hire Charges	0	642	275	(367)			233.3%
1230 Netball Hire Charges	20	(483)	750	1,233			(64.4%)
<b>Hard Courts and Car Park :- Income</b>	<b>20</b>	<b>159</b>	<b>1,025</b>	<b>866</b>			<b>15.5%</b>
4340 Surface - Repair	0	451	500	49		49	90.2%
4345 Surface Clean Chemicals	0	135	159	24		24	84.6%
4390 Materials	0	0	452	452		452	0.0%
4560 Property Maintain/Replacement	0	3	400	397		397	0.8%
<b>Hard Courts and Car Park :- Indirect Expenditure</b>	<b>0</b>	<b>589</b>	<b>1,511</b>	<b>922</b>	<b>0</b>	<b>922</b>	<b>39.0%</b>
<b>Net Income over Expenditure</b>	<b>20</b>	<b>(430)</b>	<b>(486)</b>	<b>(56)</b>			



## Detailed Income &amp; Expenditure by Budget Heading 31/12/2020

Month No: 9

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>260 Bowling Green</u>							
1240 Bowls Hire Charges	0	0	1,800	1,800			0.0%
Bowling Green :- Income	<u>0</u>	<u>0</u>	<u>1,800</u>	<u>1,800</u>			<u>0.0%</u>
4330 Repair Wooden Shuttering	0	0	250	250		250	0.0%
4390 Materials	0	461	1,550	1,089		1,089	29.7%
Bowling Green :- Indirect Expenditure	<u>0</u>	<u>461</u>	<u>1,800</u>	<u>1,339</u>	<u>0</u>	<u>1,339</u>	<u>25.6%</u>
<b>Net Income over Expenditure</b>	<u>0</u>	<u>(461)</u>	<u>0</u>	<u>461</u>			
<u>265 Memorials</u>							
4360 Rose Renewal	0	0	25	25		25	0.0%
4575 War Memorial	0	0	620	620		620	0.0%
Memorials :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>645</u>	<u>645</u>	<u>0</u>	<u>645</u>	<u>0.0%</u>
<b>Net Expenditure</b>	<u>0</u>	<u>0</u>	<u>(645)</u>	<u>(645)</u>			
<u>270 Traffic Highways/Environment</u>							
1350 Bus Shelter Income	0	3,677	0	(3,677)			0.0%
Traffic Highways/Environment :- Income	<u>0</u>	<u>3,677</u>	<u>0</u>	<u>(3,677)</u>			
4645 Rolling maintenance programme	0	0	100	100		100	0.0%
4650 SAM2 Weekly Move	75	375	920	545		545	40.8%
4655 Bus Shelters	0	199	0	(199)		(199)	0.0%
Traffic Highways/Environment :- Indirect Expenditure	<u>75</u>	<u>574</u>	<u>1,020</u>	<u>446</u>	<u>0</u>	<u>446</u>	<u>56.3%</u>
<b>Net Income over Expenditure</b>	<u>(75)</u>	<u>3,103</u>	<u>(1,020)</u>	<u>(4,123)</u>			
Grand Totals:- Income	1,508	642,530	76,305	(566,225)			842.1%
Expenditure	34,041	378,432	560,822	182,390	0	182,390	67.5%
<b>Net Income over Expenditure</b>	<u>(32,532)</u>	<u>264,098</u>	<u>(484,517)</u>	<u>(748,615)</u>			
plus Transfer from EMR	750	10,910					
<b>Movement to/(from) Gen Reserve</b>	<u>(31,782)</u>	<u>275,008</u>					





## Requests for Dispensation Relating to the Setting of Council Tax

The purpose of this report is to consider the requests for dispensation which have been received from Members of the Council relating to the setting of the Council Tax and request Members to note the restrictions on considering and voting upon the Council Budget and setting of Council Tax imposed by S106 (Council Tax and Community Charges: Restrictions on Voting), Local Government Finance Act 1992.

That dispensations be granted to the members of the Council who are identified in the schedule to Agenda Item 7 12<sup>th</sup> January 2021 to enable each Member to participate in any discussion relating to the setting of the Council's budget and participate in the vote taken on the setting of the Council Tax;

2. That the dispensation to each Member shall subsist until 1 May 2021; and

3. Members note the restrictions on considering and voting upon the Council Budget and setting of Council Tax imposed by S106 (Council Tax and Community Charges: Restrictions on Voting), Local Government Finance Act 1992.

### Requests for Dispensation

The following Members have all emailed requesting dispensation

North West Ward (8)	South East Ward (8)
<p><b>Cllr Gregory Britton</b> 7 Princess Beatrice Close, Hellesdon Norwich NR6 5DB 01603 424226 / 07538 605775 <a href="mailto:greg.britton@protonmail.com">greg.britton@protonmail.com</a></p>	<p><b>Cllr David Britcher</b> 33 Sadler Road Hellesdon Norwich NR6 6PQ 01603 416208 <a href="mailto:dave.britcher@yahoo.com">dave.britcher@yahoo.com</a></p>
<p><b>Cllr Shaun Bush-Trivett</b> 11A Links Close Hellesdon Norwich NR6 5PJ 07879124685 <a href="mailto:shaunbush99@gmail.com">shaunbush99@gmail.com</a></p>	<p><b>Cllr William Johnson</b> 164 Woodland Road Hellesdon Norwich NR6 5RQ 07815 442078 <a href="mailto:bill.johnson1947@hotmail.co.uk">bill.johnson1947@hotmail.co.uk</a></p>
<p><b>Cllr Paula Sparkes</b> 70 Cromer Road Hellesdon Norwich NR6 6LZ 07905449904 <a href="mailto:paulasparkes@aol.com">paulasparkes@aol.com</a></p>	<p><b>Cllr Ursula Franklin</b> 15 Meadow Way Hellesdon Norwich NR6 5NW 01603 423535 <a href="mailto:ursulafranklin19@gmail.com">ursulafranklin19@gmail.com</a></p>

<p><b>Cllr Shelagh Gurney</b>  45 Cottinghams Drive  Hellesdon Norwich NR6 6PS  01603 403122  <a href="mailto:shelaghgurney2111@gmail.com">shelaghgurney2111@gmail.com</a></p>	<p><b>Cllr Marlon Fulcher</b>  146 Links Avenue  Hellesdon Norwich NR6 5PQ  07867 319591  <a href="mailto:marlon.fulcher@yahoo.co.uk">marlon.fulcher@yahoo.co.uk</a></p>
<p><b>Cllr David Fahy</b>  131 Woodland Road  Hellesdon Norwich NR6 5RG  01603 474326 / 426721  <a href="mailto:thefahys@ntlworld.com">thefahys@ntlworld.com</a></p>	
<p><b>Cllr Kingsley Avenell</b>  37 Drayton Wood Road  Hellesdon Norwich NR6 5BY  07963433288  <a href="mailto:cllr.avenell@gmail.com">cllr.avenell@gmail.com</a></p>	

Agreed at parish council meeting on 12<sup>th</sup> January 2021 via zoom

Signed by  
Parish Clerk

<p><b>Cllr Kingsley Avenell</b>  37 Drayton Wood Road  Hellesdon Norwich NR6 5BY  07963433288  <a href="mailto:cllr.avenell@gmail.com">cllr.avenell@gmail.com</a></p>	<p><b>Cllr Marlon Fulcher</b>  146 Links Avenue  Hellesdon Norwich NR6 5PQ  07867 319591  <a href="mailto:marlon.fulcher@yahoo.co.uk">marlon.fulcher@yahoo.co.uk</a></p>
<p><b>Cllr David Fahy</b>  131 Woodland Road  Hellesdon Norwich NR6 5RG  01603 474326 / 426721  <a href="mailto:thefahys@ntlworld.com">thefahys@ntlworld.com</a></p>	
<p><b>Cllr Shelagh Gurney</b>  45 Cottinghams Drive  Hellesdon Norwich NR6 6PS  01603 403122  <a href="mailto:shelaghgurney2111@gmail.com">shelaghgurney2111@gmail.com</a></p>	



Budget Summary

Cost centre	2020/2021 Gross Expenditure	2020/2021 Income	2020/2021 Net expenditure	2021/2022 Gross expenditure	2021/2022 Income	2021/2022 Net expenditure
Community centre	£46,570.00	£65,600.00	-£19,030.00	£33,511.00	£0.00	£33,511.00
Administration	£19,897.37	£0.00	£19,897.37	£20,573.00	£0.00	£20,573.00
Council Office	£74,106.00	£550.00	£73,556.00	£78,112.00	£500.00	£77,612.00
Investment	£0.00	£600.00	-£600.00	£600.00	£2,035.00	-£1,435.00
Planning	£300.00	£0.00	£300.00	£300.00	£0.00	£300.00
Health & Safety	£1,000.00	£0.00	£1,000.00	£1,000.00	£0.00	£1,000.00
Media & Communications	£15,950.00	£0.00	£15,950.00	£14,950.00	£0.00	£14,950.00
Stores	£1,490.00	£0.00	£1,490.00	£1,500.00	£0.00	£1,500.00
Tractor shed	£3,193.00	£0.00	£3,193.00	£3,929.00	£0.00	£3,929.00
Resident's Party	£1,700.00	£0.00	£1,700.00	£1,005.00	£0.00	£1,005.00
Events	£2,000.00	£0.00	£2,000.00	£2,500.00	£0.00	£2,500.00
Grounds	£21,528.60	£3,480.00	£18,048.60	£37,447.00	£17,857.00	£19,590.00
Machinery & Vehicles	£19,517.00	£0.00	£19,517.00	£18,728.00	£0.00	£18,728.00
Trees	£12,500.00	£0.00	£12,500.00	£8,500.00	£0.00	£8,500.00
Allotments	£4,259.00	£3,250.00	£1,009.00	£5,395.00	£3,985.00	£1,410.00
Play Areas	£6,023.00	£0.00	£6,023.00	£3,000.00	£0.00	£3,000.00
Hard Courts & car park	£1,511.00	£1,025.00	£486.00	£4,030.00	£1,410.00	£2,620.00
Bowling Green	£1,800.00	£1,800.00	£0.00	£1,250.00	£0.00	£1,250.00
Memorials	£645.00	£0.00	£645.00	£225.00	£0.00	£225.00
Traffic Highways	£1,020.00	£0.00	£1,020.00	£1,420.00	£0.00	£1,420.00
Staff	£325,811.20	£0.00	£325,811.20	£302,022.00	£0.00	£302,022.00
<b>Totals</b>	<b>£560,821.17</b>	<b>£76,305.00</b>	<b>£484,516.17</b>	<b>£539,997.00</b>	<b>£25,787.00</b>	<b>£514,210.00</b>
£514,210/3733 (tax base) = £137.75 per annum						
£137.75 per annum /52 weeks = £2.65 per week (current year £2.50)						
Increase 15p per week (5.80% increase) Band D household						
Year	Precept					
2021/2022	£514,210 draft					
2020/2021	£484,517					
Increase	£29,693					
Precept increase	£29,693/ £484517 x 100					
2021/2022	6.13%					
						<b>TOTAL PRECEPT REQUEST</b>
						<b>£514,210.00</b>
						(2020/2021 increase 5.97%)





The Council Office, Diamond Jubilee Lodge, Wood view Road, Hellesdon, Norwich, NR6 5QB  
 Tel: 01603 301751 www.hellesdon-pc.gov.uk email: [clerk@hellesdon-pc.gov.uk](mailto:clerk@hellesdon-pc.gov.uk)

**Responses of the Planning Committee for  
8<sup>th</sup> December 2020**

**Committee members commenting:**

Cllr Britton  
 Cllr Fulcher  
 Cllr Franklin

**Public Comments received and acknowledged by**

None received

**Response sent to Broadland District and Norwich City Council by:**

Mrs. N Carver – Clerk

**Planning Applications for Consideration**

<p><b>20202103</b>                  88 Cromer Road, Hellesdon, NR6 6LY                  Erection of x1 dwelling.</p>	<p>The pc strongly objects to this proposal for the following reasons                  Poor highways access                  Overdevelopment of site and out of character for the area                  Overlooking of surrounding properties                  Supporting reasons from previous application numbers 20150913 and 20160209.                  The parish Council also support the objections of local residents.</p>
<p><b>20202184</b>                  14 Westwood Drive, NR6 5DE                  Rear extension and internal alterations.</p>	<p>No Objection</p>
<p><b>20202198</b>                  57 Hawthorne Avenue, NR6 6LD                  Proposed single storey rear extension and associated works.</p>	<p>No Objection</p>
<p><b>20202205</b>                  19 Hawthorne Avenue, NR6 6LE                  Single storey rear extension and alterations.</p>	<p>No Objection</p>
<p><b>20202190</b>                  142 Woodland Road, NR6 5RQ                  Single storey rear extension to create a garden room.</p>	<p>No Objection</p>

**Date of next Agenda**

15<sup>th</sup> December 2020.





The Council Office, Diamond Jubilee Lodge, Wood view Road, Hellesdon, Norwich, NR6 5QB  
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**Responses of the Planning Committee for  
 22<sup>nd</sup> December 2020**

**Committee members commenting:**

Cllr Britton  
 Cllr Fulcher  
 Cllr Franklin

**Public Comments received and acknowledged by**

None received

**Response sent to Broadland District and Norwich City Council by:**

Mrs. N Carver – Clerk

**Planning Applications for Consideration**

<p><b>20202193</b>                  93 Cromer Road, NR6 6XW                  Erection of 3 no detached dwellings.</p>	<p>Object - the proposal is contrary to policy of the Hellesdon Neighbourhood plan as it is unlikely that the site could be developed in a manner that would be compatible with existing development on Cromer Road. It would also result in overdevelopment detrimental to the amenity and privacy of adjoining residential occupiers.</p>
<p><b>20202243</b>                  120 Middletons Lane, NR6 5SR                  Erection of single storey rear extension.</p>	<p>No Objection</p>
<p><b>20202260</b>                  78 Bush Road, NR6 6UE                  Demolition of existing single storey rear and side extensions and erection of single storey front/side and rear extensions.</p>	<p>No Objection</p>
<p><b>20202314</b>                  77 Low Road, NR6 5AG                  Erection of carport and bike store to front of property.</p>	<p>Object This is a substantial structure forward of the building line which could be detrimental to the street scene.</p>
<p><b>20202337</b>                  91 Holt Road, Hellesdon, NR6 6UA                  Conversion and extension of garage to create self-contained annexe</p>	<p>Object, This will result in an independent dwelling unit where one would not normally be permitted.</p>

**Date of next Agenda**

5th January 2021





# **HP HELLEDON PARISH COUNCIL**

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB  
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: [clerk@hellesdon-pc.gov.uk](mailto:clerk@hellesdon-pc.gov.uk)  
Parish Clerk: Natasha Carver

## **Minutes of Hellesdon Community Centre Committee meeting held on Monday 14<sup>th</sup> December 2020 at 6:30pm Via Zoom**

Meeting held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 for the purpose of transacting the following business.

### **Present**

Cllr Johnson (Chair of committee)  
Cllr. S. Gurney  
Cllr D Fahy  
Cllr U Franklin (Joined the meeting at agenda item 6)  
Also In Attendance:  
Natasha Carver (Parish Clerk)

### **Welcome**

The Chairman welcomed and thanked all those in attendance and opened the meeting at 6:30pm

#### **1. Apologies and acceptance for absence**

No apologies received

#### **2. Declarations of Interest and Dispensations**

None received

#### **3. Approval of minutes of meeting dated 14<sup>th</sup> September 2020.**

The minutes of the committee meeting held via Zoom dated 16<sup>th</sup> November 2020, were previously circulated and were

**RESOLVED TO ACCEPT**

#### **4. Public Participation (as permitted by Standing Order 3.d & 5.k. xiii)**

No public present

#### **5. Community Centre Opening**

The clerk gave a verbal update on the centre which is currently closed, we are awaiting the second announcement from the PM regarding tiering. After a discussion of the committee, it was **AGREED** to keep the centre closed until after Christmas when it will be reviewed by the committee on 11<sup>th</sup> January 2021.

1

Approved.....

Date.....

Hellesdon Community Centre Committee Mins 14<sup>th</sup> December 2020

**6. Exchange of Information**

Cllr Gurney spoke with regards to the current plans for the transforming cities project; proposed bus lane improvements for Cromer Road/Aylsham Road. Cllr Gurney asked if the consultation papers can be displayed at the front of the Community Centre for residents to view. It was AGREED by the committee for the clerk to display associated papers for the project.

**7. To confirm the date, time and venue of next meeting**

It was confirmed the next meeting will be held on 11<sup>th</sup> January 2021 at 6:30pm via zoom

Meeting closed at 18:57

DRAFT



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Parish Clerk: Natasha Carver

**Minutes of the meeting of the Property, Policy & Resources Committee held on  
Thursday 15<sup>th</sup> December 2020 at 6:30pm Via Zoom**

Meetings are being held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 for the purpose of transacting the following business.

**Present:** Cllr S Gurney – Chair of the Committee  
Cllr B Johnson  
Cllr M Fulcher  
Cllr D Britcher  
N Carver – Clerk

The Chairman welcomed members and opened the meeting at 6:30pm.

**1. Apologies and acceptance for absence**

Apologies were received from Cllr King these were **ACCEPTED**

**2. Declarations of Interest and Dispensations**

It was noted that all councillors attending the meeting are council tax payers for the Hellesdon Parish.

**3. To Approve the Minutes of the Meeting Held on 17<sup>th</sup> November 2020**

Minutes had been circulated from the meeting held on 17<sup>th</sup> November 2020.

It was

**RESOLVED TO ADOPT THE MINUTES OF THE MEETING PROPOSED BY CLLR GURNEY AND SECONDED BY CLLR JOHNSON.**

**4. Policy Reviews**

The following policies were previously circulated to all committee members prior to the meeting. The policies were discussed.

i) Operation Bridges

It was **RESOLVED TO ADOPT THE ABOVE POLICY**

Cllr Gurney spoke with regards to a flag pole outside the council officers, a discussion was had, it was agreed that this would be a possibility but not to proceed further at this time.

ii) Severe Weather Policy

Cllr Gurney proposed for the map detailing the areas to be gritted, to be attached to the policy document as an appendix. The document to be sent to the council's insurance company to check it sufficiently covers the council. Ask that they comment within 28 days with any



**Cont. agenda item 4**

amendments, no amendments received the policy will be adopted. This was seconded by Cllr Britcher. It was

**RESOLVED TO APPROVE CLLR GURNEYS PROPOSAL**

- 5. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting. PROPOSED BY THE CHAIR AND AGREED**
- 6. **Budget Settings**  
This item was moved to be dealt with under the line.
- 7. **Exchange of Information**  
No further information.
- 8. **To confirm the date, time and venue of the next meeting**  
Clerk to confirm the next meeting date.

The meeting was closed to press and public and the following items were discussed.

- 6. **Budget Settings**  
Full Budget papers were circulated to the committee members. The budget was discussed confirming allocation of budget for grounds under cost centres. No further amendments were made. Cllr Gurney proposed that the budget would go to full council for approval, seconded by Cllr Johnson. It was  
**RESOLVED TO RECOMMEND TO COUNCIL WITH 3 AGREE, 1 ABSTAINED**

The meeting closed at 20:05

Approved.....

Date.....



REPORT TO FULL COUNCIL

**Subject:** Meadow Way Play Area

**Author:** Natasha Carver

**Date:** 22<sup>nd</sup> December 2020

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**Meadow Way Play Area**

The wooden climbing frame was raised on our annual ROSPA report, it is now coming to its end of life. The unit has extensive rust with timber supports rotting, any damage to the strimmer will accentuate the rot already there.



Following the Playing Fields Allotment and Amenities meeting held on 5<sup>th</sup> January 2021, the committee would recommend the attached replacement item from HAGS\*, this is an upgraded item to the much-loved unit already in place. The unit and fitting including wet pour safety surface approximate cost £14,933. The figure is approximate pending site visit and discount added.

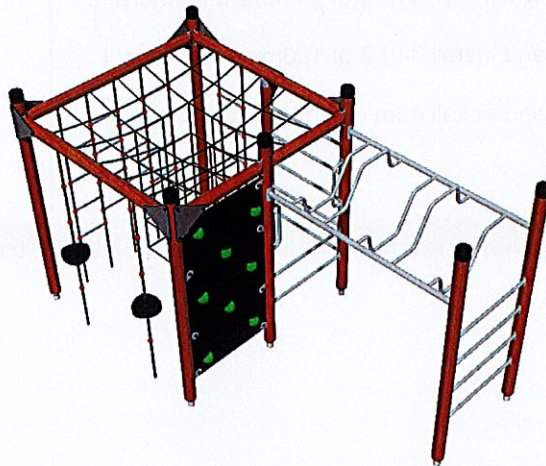
- Council to agree replacement item
- Council to allocate funding from earmarked reserves



## Budget Estimate

### Cixtona Option

#### UniPlay Cixtona Plus SP6399 - (HAG8072382)



#### PRODUCT FEATURES

The Cixtona takes climbing to another level. With the rope and amble ladders along with a netted ceiling, it encourages users to fully challenge themselves. They can climb in various ways, dangle off the nets and practise to balance and co-ordinate themselves on the netted ceiling. This type of play structure encourages imaginative play and instantly stimulates the user as they want to try out how to climb it.

#### USERS

Age range: 6+  
No. of users: 5

#### INSTALLATION

Cast in Place  
Max Free Fall height -m: 2.20

#### PLAY VALUE




#### PRICING

1 No. UniPlay Cixtona Plus SP6399	£7,045.00
Soft Dig Installation	£1,450.00

**Item Total £8,495.00**



Wet Pour		
	Supply and lay 34m2 of 80mm thick Earth Yellow wet pour	£4,220.69
	Soft dig excavation to 180mm & cart away spoil - 34m2	£510.00
	Supply and install 34m2 of geotextile membrane	£102.00
	Supply and install 34m2 of 100mm MOT type 1	£765.00
	Supply and install 40m of 915 x 150 x 50 PCC edging	£840.00
<b>Item Total</b>		<b>£6,437.69</b>