

**Minutes of the meeting of the Staffing Committee held on  
Monday 24<sup>th</sup> July 2023 at 4pm in  
The Council Chamber, Diamond Jubilee Lodge, Hellesdon**

**Present:** Cllr L Douglass – Chair of the Committee  
Cllr G Britton  
Cllr S Gurney  
Cllr B Johnson  
Mrs F LeBon – Parish Clerk

The Chairman welcomed members and opened the meeting at 4pm.

**1. Apologies and acceptance for absence**

Apologies were accepted from Cllr Britcher and Cllr Maidstone.

**2. Declarations of Interest and Dispensations**

No declarations made.

**3. Approval of minutes of the Committee meeting held on 18<sup>th</sup> April 2023**

Minutes of the meeting of 18<sup>th</sup> April 2023 had been circulated. It was **AGREED** that these were a true and accurate record of the meeting.

**4. Public Participation**

No members of the public present

**5. To consider resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of items 6 and 7 in view of the confidential and personal nature of the business to be transacted.**

This was **AGREED**.

*There were no members of the public in attendance*

**6. To Receive Recommendations for Staff Relationship Matter**

A report had been circulated to members with recommendations as a result of interviews conducted by the Chairman of the Staffing Committee and the Clerk. It was **AGREED** to accept the recommendations.

**7. To Consider Staff Request for Flexible Working**

A report had been circulated to members. It was **AGREED** to defer the decision until further information had been received from a professional body.

**8. To Confirm Date, Time and Venue of Next Meeting**

It was **AGREED** that this should be arranged when the professional report to enable further discussion on item 7 had been received.

The Meeting Closed at 4.45pm

Approved.....

Date.....  
HPC Staffing Committee Minutes 24<sup>th</sup> July 2023