

Minutes of the meeting of the Staffing Committee held on  
Thursday 24<sup>th</sup> November 2020 at 6:30pm Via Zoom

Meetings are being held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 for the purpose of transacting the following business.

**Present:** Cllr S Gurney – Chair of the Committee  
Cllr D King  
Cllr B Johnson  
Cllr U Franklin (Joined agenda Item 8)  
N Carver – Clerk

The Chairman welcomed members and opened the meeting at 6:30pm.

**1. Apologies and acceptance for absence**

Apologies were received from Cllr G Britton, these were **ACCEPTED**

**2. Declarations of Interest and Dispensations**

No declarations made or dispensations requested

**3. Approval of minutes of the Committee meeting held on 10<sup>th</sup> September 2020 from those members present at the held meeting**

Minutes had been circulated from the meeting held on 10<sup>th</sup> September 2020. It was **RESOLVED TO ADOPT THE MINUTES OF THE MEETING**

**4. Public Participation**

No members of the public present.

**5. Resolution to Exclude the Press & Public**

**RESOLVED UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO EXCLUDE THE PRESS & PUBLIC FOR THE DURATION OF THE FOLLOWING ITEM IN VIEW OF THE CONFIDENTIAL AND PERSONAL NATURE OF THE BUSINESS TO BE TRANSACTED, SUCH DISCUSSION TO TAKE PLACE AFTER THE ITEM THAT CONFIRMS DETAILS OF THE NEXT MEETING**  
**AGREED BY ALL**

The meeting withdrew into Committee during discussion of the following items related to staffing matters

**8. Update on Staffing**

A verbal update was given to the committee on the current staffing. Caretakers are currently undertaking additional work on grounds whilst the Community Centre remains closed.  
The clerk gave a verbal report on the recent review carried out covering all areas.

**9. Budget Setting 2021/2022**

Budget papers were shared with the committee and a discussion was had on each item. It was **RESOLVED TO RAISE STAFFING BUDGET by 2% TO COVER PROVISIONAL SALARY RISE AND INCREASE IN NATIONAL INSURANCE A PENSION CONTRIBUTIONS**

**10. Exchange of Information**

No information exchanged.

**10. Date, Time and Venue of next meeting**

Next meeting date and time TBC.

The Meeting closed at 9:05 p.m.

DRAFT