

# **HELLESDON PARISH COUNCIL**

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB  
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Minutes of the meeting of the Hellesdon Community Centre Committee held on  
Tuesday 22<sup>nd</sup> August 2017 at 7.30pm in  
The Council Chamber, Diamond Jubilee Lodge, Hellesdon

## **Present**

Mrs. S. Gurney      Mr. R. Grady      Mr. D. Buck      Mr. J. Knowles  
Mr. D King      Mrs. K. Leggett (minutes)

## **Welcome**

Cllr Gurney welcomed and thanked all those in attendance.

## **1.0 Apologies for acceptance for absence**

Cllr. Fahy – No apologies received

Cllr. Franklin – holiday - accepted

## **2.0 Declarations of interest and dispensations**

Cllr. Buck items pertaining to Hellesdon Youth Club and Hellesdon Community History Association.

Cllr Grady items pertaining to Hellesdon Youth Club.

Cllr King items pertaining to Hellesdon Community History Association.

Cllr. Knowles as a member of Hellesdon Community Choir.

## **3.0 Approval of the Minutes of the meeting of the 17<sup>th</sup> May**

Minutes of the previous meeting were agreed and **Resolved to accept as a true record.**

Cllr Gurney gave an update on Health and Safety issues.

## **4.0 Public Participation**

No public in attendance.

Signed/Dated

## **5.0 Discussion regarding financial report**

Cllr Gurney and Mrs Leggett took councillors through reports supplied by Finance Officer and much discussion took place.

**Resolved: To instigate a Customer Satisfaction Survey for Centre users. Cllr Buck to action with assistance from Cllr Gurney and Mrs Leggett.**

## **6.0 General Matters**

### **6.1 Development Plan**

Discussions took place following the Facilities Administrators report.

**Resolved: Quotes for essential works with remedial repairs where possible.**

**Resolved: Quotes for foyer light replacement.**

**Resolved: Caretakers rest room to be actioned. Quotes for work/equipment required to be sought.**

**Resolved: to investigate Wi-Fi and projection equipment costs.**

### **6.2 Request from Hellesdon Rainbows.**

**Resolved: Action the request and ask Caretaker to fit.**

### **6.3 Caretakers storage.**

Item discussed under 6.1 and resolved.

### **6.4 Six month review on Sunday Opening.**

**Resolved: to carry on with current practices.**

## **7.0 Exchange of Information**

Cllr Buck gave Committee and update re the "All About Hellesdon" event that took place on 22<sup>nd</sup> July.

Cllr Gurney brought the committee's attention to the ongoing issues with football bookings.

## **8.0 Date, time and location of Next Meeting**

Next meeting to be advised in due course.

Meeting closed at 9.29pm

Signed/Dated