

HELLEDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
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Minutes of the meeting of the Property Policy & Resources Committee
held on Wednesday 19 April 2017 at 7.30p.m.
in the Council Chamber Diamond Jubilee Lodge, Hellesdon

PRESENT

Mrs S Gurney – Chairman

Mr J Knowles

Mr R Grady

Mrs S Prutton

Mr D King

Mr Mark Knight – Council Administrator

The meeting opened at 7.30pm

Welcome - the Chairman welcomed members with thanks to all the Councillors for their hard work over the past months, and to the staff for their help. Two items of urgent business arising from Health and Safety concerns and a request to run a Carnival would be included as 5.5 and 5.4 respectively..

01 Apologies and Acceptance for Absence

None received.

02 Declarations of Interest and Dispensations

The following declarations were made: None.

03 Minutes of the Committee meeting held on 21 March 2017

The minutes were proposed, **agreed** and signed.

04 Public Participation

No public present

05 General Matters

5.1 – Cllr. Gurney led a discussion on funding for a John Deere 1026R Compact tractor with a 54” cutting deck (road registered) for **£13300.00**

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Approved.....

Date.....

and a Tomlin 1.25 Tonne Hydraulic Trailer with rear lighting kit for **£2390.00**. After much discussion it was unanimously **RESOLVED** to authorise the funding from Section 106 monies as agreed by Broadland District Council.

5.2 – Much discussion took place around the three quotes for the resurfacing of the car park at Hellesdon Recreation Ground including essential works on the drainage provision. It was unanimously **RESOLVED** to appoint N R Asphalt as contractors for these works at a cost of £26,503.89; said work to begin as soon as possible – authority was given to the Council Administrator to run this project. It was further **RESOLVED** to request a donation of £6,000 from Hellesdon Library as a contribution to these works. Cllr. Prutton abstained from this vote.

5.3 – The Council Administrator led a discussion regarding the Health and Safety legislation pertaining to the Parish Council. It was unanimously **RESOLVED** to appoint Mr Alan Bunting to conduct a full inspection, review existing policies in line with current legislation and produce a report detailing necessary further actions at a cost of £1,000.

5.4 – Discussion took place regarding a business plan which had been received from a Mr Wayne Steward which proposes to run a Carnival using the Hellesdon Recreation Ground and Community Centre. It was **RESOLVED** that the Council Administrator advise Mr Steward that the Council could not accommodate his request.

06 **Exchange of Information**
There was nothing to report.

07 **Date, Time & Venue of Next Meeting**
To be set at the Annual Parish Council Meeting in May 2017

The meeting closed at 8.45pm.

Approved.....

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