

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
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**Notice of Property, Policy & Resources Committee meeting to be held on
Monday 1 June 2015 at 7pm in
The Council Chamber, Diamond Jubilee Lodge, Wood View Road, Hellesdon**

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME (and request that all non members complete the attendance register which will be retained as a record of those attending)

1. **Nominations for and Election of Chairman**
 2. **Nominations for and Election of Vice Chairman**
 3. **Apologies and acceptance for absence**
 4. **Declarations of Interest and Dispensations**
 - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
 - (b) Clerk to report any written requests for dispensation in respect of items on this agenda.
 5. **Nominations for and election of a representative to the Finance & Operations Working Group**
 6. **To consider Terms of Reference for recommendation to full council**
 7. **To set dates of committee ordinary meetings for the ensuing year** – suggest Mon 13 July, Mon 12 October, Mon 14 December (Budget) 2015, Mon 15 February 2016
 8. **Public Participation** (as permitted by Standing Order 3.d & 5.k. xiii)
Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 15 minutes unless such time is extended by the Chairman).
 9. **General Matters**
 - Property Policy & Resources**
 - 9.1 Nothing for meeting
 - Traffic Highways & Environment**
 - 9.2 NCC Parish Partnership Scheme 2015/2016. To confirm accepted bids of
 - 2 pairs of part time 20mph signs with flashing warning lights to cover Kinsale Infant/Junior & Hellesdon High School and Firside Junior School
 - DDA kerb at bus stop on Raymond Road (adjacent to electricity substation) should suitable shelter provision be sourced
 - Property Policy & Resources General**
 - 9.3 To receive the financial statement summarising the receipts and payments for January – March (final financial quarter)
10. **Exchange of Information**
11. **To confirm the date, time and venue of next meeting**

MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

Mrs Patricia Kirby Clerk to the Council dated 26 May 2015