

HELLESDON PARISH COUNCIL

Minutes of the meeting of the Property Policy & Resources Committee held on
Monday 15 February 2016 at 7pm in
The Council Chamber, Diamond Jubilee Lodge, Hellesdon

PRESENT

Mrs S Gurney – Chairman

Mr A Adams

Mr R Grady

Mr N Hopkins

Mr D King

Mrs S Prutton

Mr M Walsh

Mrs P Kirby – Clerk to the Council

IN ATTENDANCE

No other attendees

Cllr Gurney opened the meeting and welcomed those present.

1. Absence and Apologies for absence

All members present

2. Declarations of Interests and Dispensations

Declarations of Interest. None received.
Dispensations. None requested.

3. Minutes of the meeting held 21 December 2015 & 19 January 2016

The minutes, having previously been circulated, were approved and signed by the Chairman as a correct record.

4. Public Participation

No attendees

5. General Matters

Property Policy & Resources

5.1 – Procurement & design of Grounds new sectional building. The Chairman advised due to clarification purposes an amended quotation had been received which now includes an indicative cost for the build. The total project cost was approximately £60,000.00 net. with a completion of mid-September. However questions had been asked in respect of internal requirements.

RESOLVED to engage DJ Designs on the terms received and to delegate to the Clerk in conjunction with the Chairman the authority to

- identify the internal requirements in liaison with the head grounds man
- to engage third party and or specialist consultant costs required to fulfil the project

Cllr Walsh left the meeting at 7.30pm

5.2 – Donation to Age UK Norfolk.

RESOLVED to decline

Traffic, Highways & Environment

5.3 – Nothing for the meeting.

Property Policy & Resources General

5.4 – Revenue Expenditure & accounts summary. The monthly identified expenditure and the reports for the period October to December and April to December were noted.

5.5 – Statement of Internal Control & Review of Effectiveness. The presented document was considered and reviewed as appropriate. It was agreed to

RECOMMEND to full council acceptance of the Statement.

6. Exchange of information

The Chairman advised that

- following the last council meeting
 - NCC highways are now to fully fund the posts installation on Cottinghams Drive
 - The bus stop sign and hard standing on Raymond Road has been placed onto the forward plan for stop improvements
- NCC will be asked to address the problem of buses having to mount the path on turning into Middletons Lane from Cromer Road.

7. Date time and venue of the next meeting

It was agreed the next ordinary meeting would be set at the **First Meeting of the Council** in May in accordance with Standing Order 5kxi

The meeting closed at 8.13pm.