

HELLESDON PARISH COUNCIL

Minutes of the meeting of the Property Policy & Resources Committee held on
Tuesday 19 January 2016 at 7.15pm in
The Council Chamber, Diamond Jubilee Lodge, Helleston

PRESENT

Mrs S Gurney – Chairman

Mr A Adams

Mr R Grady

Mr N Hopkins

Mr D King

Mrs S Prutton

Mr M Walsh

Mrs P Kirby - Parish Clerk

IN ATTENDANCE

Mr Shaun Otway – HPC Finance Officer

Cllr Gurney opened the meeting and welcomed those present.

1. Absence and Apologies for absence

All members present

2. Declarations of Interests and Dispensations

Declarations of Interest. None received.

Dispensations. The Clerk to the Council had received written request and granted dispensation for the remaining term of office to Cllr S Prutton to discuss financial matters appertaining to the setting of the parish precept:

3. Minutes of the meeting held 10 December 2015 & 21 December 2015

Minutes 10 December 2015. The minutes, having previously been circulated, were approved and signed by the Chairman as a correct record.

Minutes 21 December 2015. These were not available. To be presented at the next meeting of the committee.

4. Public Participation

No attendees

5. General Matters

Property Policy & Resources General

5.1 – Central Schedule of Earmarked Reserves within the Financial Reserve Management. The allocation of monies to respective funds was reviewed and reallocated as appropriate. It was agreed to

RECOMMEND to the Council at the 2 February meeting acceptance of the Financial Reserves Management Document

5.2 – Outturn for 2015/2016. A reduction of £4635.00 had been identified against the original outturn figure presented at the December meeting. This was due to known costs and reducing estimated costs.

It was agreed to

RECOMMEND to full council at the 2 February meeting acceptance of a Revised Net Expenditure of £447855.00.

5.3 – Budget & precept for 2016/2017.

Revised figures and report was supplied in line with agreement of meeting 21 December 2015. Figures indicated a 6.3% increase in precept and the report compared incremental increase in precept to Band D annually and weekly.

Much discussion took place. It was agreed to

RECOMMEND to the Council at the 2 February meeting a 6.3% precept increase which equates to a precept requirement for 2016/2017 of £405356.00. A copy of the summary figures are attached.

6. **Exchange of information**

None

7. **Date time and venue of the next meeting**

As agreed the next meeting would be held on Monday 15 February 2016 in Diamond Jubilee Lodge at 7pm.

The meeting closed at 8.05pm.

PARISH EXPENDITURE AND PRECEPT REQUIREMENT

2016-2017

<u>Parish Council Net Expenditure</u>	2015/2016		2016/2017
	Budget	Out-turn	Estimate
	£	£	£
CC1 - Activities - Carnival	2520.00	2520.00	2630.00
CC1 - Activities - Residents Party	1490.00	740.00	920.00
CC2 - Planning	0.00	250.00	500.00
CC3 - Health and Safety	2800.00	2800.00	3000.00
CC4 - Allotments	-2370.00	-920.00	-1520.00
CC4 - Playing Fields & Amenities	40560.00	39405.00	27620.00
CC5 - Media and Communications	11560.00	13780.00	12000.00
CC6 - Property, Policy & Resources	105319.00	102110.00	79020.00
CC7 - Staff	295500.00	271090.00	302600.00
CC8 -Traffic, Highways & Environment	21930.00	16050.00	10430.00
CC9 - Precept	0.00	0.00	0.00
CC10 - Income on Investment	-400.00	-570.00	-490.00
CC11 - Bank charges & Commission	900.00	600.00	600.00
CC12 - Vat	0.00	0.00	0.00
Total Net Expenditure	479809.00	447855.00	437310.00
Total Gross Expenditure	512660.00	494020.00	523700.00
Income	32851.00	46165.00	86390.00
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Precept Calculation			
	£	£	£
Total Net Expenditure Est 2016-2017			437310.00
Less - difference between 2015-2016			
Net Estimate Expenditure	479809.00		
Net Revised Expenditure	447855.00		
		-31954.00	405356.00
Precept Requirement			405356.00
Current Years Precept 2015/2016	381350.00		
Estimated Precept 2016/2017	405356.00		
Precept increase over 2015/2016	24006.00	(divided by 381350.00*100)	6.30%