

HELLESDON PARISH COUNCIL

Minutes of the meeting of the Property Policy & Resources Committee held on
Wednesday 30 September 2015 at 6.30pm in
The Council Chamber, Diamond Jubilee Lodge, Helleston

PRESENT

Mrs S Gurney – Chairman

Mr A Adams

Mr D Buck

Mr R Grady

Mr N Hopkins

Mr D King

Mrs P Kirby - Parish Clerk

IN ATTENDANCE

Mr Kevin Sage – HPC Head Groundsman

Cllr Gurney opened the meeting and welcomed those present.

1. Absence and Apologies for absence

Cllr Walsh – no apologies received.

2. Declarations of Interests and Dispensations

None declared.

3. Approval of the minutes of the meeting held 15 September 2015

Due to resource issues the minutes were not available. These will be presented for approval at the next meeting.

4. Public Participation

No attendees

5. General Matters

Property Policy & Resources

5.1 – Grounds equipment store. The Chairmen briefed members in respect of past identification and of a lack of storage facility for ground staff and equipment. The acquisition of more land means greater responsibility of grounds maintenance and such equates to more robust equipment. To this effect the council has this week taken delivery of a larger tractor as has previously been advised. The sites as identified were then considered and much discussion took place.

RESOLVED in principle to locate a new sectional building on identified site 3 the overflow car park and to delegate to the clerk in consultation with the chairman of the council and the head groundsman to discuss project management with and secure the service of Mr Mike Marshall the architect who was engaged with the building of Diamond Jubilee Lodge. It was further identified of the lack of office resource and to discuss and engage his service in respect of

- the outstanding work to Diamond Jubilee Lodge in order to close this project and
- the resurfacing of the car park,

6. **Exchange of information**

None

7. **Date time and venue of the next meeting**

As agreed the next meeting would be held in **The Council Chamber, Diamond Jubilee Lodge on Monday 12 October 2015 at 7pm.**

The meeting closed at 7.45pm.