

## HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB  
Tel: 01603 301751 www.hellesdon-pc.gov.uk email: contact@hellesdon-pc.gov.uk

Minutes of the meeting of the Playing Fields, Amenities & Allotments Committee held on  
Tuesday 23 May 2016 at 6.30pm in Diamond Jubilee Lodge, Hellesdon

### PRESENT

Mr D King - Chairman

Mrs D Attenborough

Mr D Ghimire

Mr D Jones-Blackett

Mr J Knowles

Mrs P Kirby – Clerk to the Council

### IN ATTENDANCE

No other attendees.

Cllr King opened the meeting welcomed those present and invited nominations for Chairman.

#### 1. Election of Chairman

Cllr King was nominated and was happy to hold this position  
**RESOLVED** Mr David King holds position of Chairman

#### 2. Election of Vice Chairman

Cllr Jones-Blackett was nominated and was happy to hold this position  
**RESOLVED** Mr Des Jones-Blackett holds position of Vice Chairman

#### 3. Absence and Apologies for absence

Cllr Wright – no apologies received

#### 4. Declarations of Interests and Dispensations

None declared.  
Dispensations. None Received

#### 5. Election of representative to the Finance & Operations Working Group

Cllr King was nominated and was happy to hold this position  
**RESOLVED** Mr David King is the representative of the Playing Fields, Amenities & Allotment committee for the Finance & Operations Working Group.

6. Terms of Reference

The draft document was considered. It was agreed to **RECOMMEND** to full council approval of the document.

7. Election of members to Group(s)

**Allotment Liaison Group.**

**RESOLVED** Cllr's Jones-Blackett and Knowles

8. Dates of committee ordinary meetings for ensuing year

**RESOLVED** meeting dates are Tuesday 16 August, Tuesday 18 October 2016 & Tuesday 21 February 2017.

9. Public Participation

None in attendance.

10. General Matters

10.1 – Role & Procedure of the Allotment Liaison Group (ALG)

**RESOLVED** to accept the document as presented

Allotments

10.2 – ALG Working group. Meeting held 21 April 2016 noted.

Questions. None received.

10.3 – BBQ request.

**RESOLVED** to accept request for BBQ 25 June on site.

10.4 – Best Kept Allotment Competition 2016.

**RESOLVED** to hold in the usual format with prizes being presented prior to a council meeting, provisionally August. Office to source a judge and liaise with Cllr Knowles in promoting the winning event.

10.5 – Review of granted request for keeping chickens. The clerk advised no issues had evolved. The tenant had made provision for their welfare during the Xmas break with the clerk in the event of any matters of concern.

**RESOLVED** to continue with permission and for monitoring to be within the established inspection process.

11. Exchange of information

Cllr Jones-Blackett raised concerned of storage of goals on site which are the property of a local football club. The clerk explained this was a committee decision. To be an agenda item for the next meeting.

12. Date, time and venue of next meeting

As agreed the next meeting would be held in  
The Council Chamber, Diamond Jubilee Lodge on Tuesday 16 August 2016 at  
7pm

The meeting closed at 7.05pm.