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Minutes of the meeting of the Playing Fields Amenities &  
Allotments Committee held on  
Thursday 28<sup>th</sup> November 2019 at 4pm in  
The Council Chamber, Diamond Jubilee Lodge, Hellesdon

**PRESENT:** Cllr D King (Chairman)  
Cllr S Gurney,  
Cllr U Franklin,  
Cllr M Fulcher  
Cllr K Avenell  
Cllr S Prutton  
Mrs N Carver – Clerk  
Mr G Ellis – Financial Officer

The Chairman welcomed Members

1. **Apologies and acceptance for absence**  
No apologies received all in attendance
2. **Declarations of Interest and Dispensations**  
None noted
3. **Public Participation**  
None present
4. **Minutes of the Meeting held on 31<sup>st</sup> October 2019**  
Draft Minutes had been circulated, and it was

**RESOLVED TO ADOPT THE MINUTES WHICH WERE SIGNED BY THE CHAIRMAN**

5. **To discuss and recommend budget settings 2020/2021**  
The report previously circulated was **NOTED**. There was still money available in 2019/2020 budget for replacement equipment; this would cover the following items Hedge Cutter, Lawn Mower and Line Marker. The members **agreed** that the items could be purchased this financial year, and asked that three quotes were obtained to ensure best price. It was **agreed** to get three prices for the Swing Trim and look to purchase this from general reserves. The clerk to confirm the usage of the roller mower before look at replacement of this item.

The members went through the budget presented and made recommendations to be taken to the next PP&R meeting.

6. **Allotments**

A written update was handed to all members regarding pest control on the allotments. It was **RESOLVED TO ACCEPT QUOTE D. A LETTER TO BE SENT OUT TO ALL ALLOTMENT HOLDERS ASKING FOR A VOTE ON HAVING PEST CONTROL ON SITE AT A CHARGE TO EACH AND ALL HOLDERS OF £7.50 PER YEAR. ALL RESPONSES TO BE RECEIVED BY 16<sup>TH</sup> DECEMBER 19. THE DECISION TO GO AHEAD WITH PEST CONTROL WILL BE TAKEN FROM THE MAJORITY VOTE**

7. **SPORTS FEES**

The report previously circulated was **NOTED**. It was Agreed to charge the bowls club £1800 for the 2020 season, payable in 2 equal instalments.

8. **Exchange of Information**

No further information

9. **Date, Time and Venue of Next Meeting**

Next meeting date to be confirmed.

The meeting closed at 18:29

DRAFT