

HELLESDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
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Parish Clerk: Mark Knight

Minutes of the meeting of the Playing Fields, Amenities & Allotments Committee held on
Tuesday 19th February 2019 at 7pm in Diamond Jubilee Lodge, Hellesdon

PRESENT

Cllr D King - Chairman

Cllr U Franklin

Cllr D Jones-Blackett

Cllr M Fulcher

Cllr Attenborough Cllr Sear

Mr Mark Knight (Parish Clerk)

IN ATTENDANCE

Cllr. Sue Prutton; one member of the public.

1. Absence and Apologies for absence

All members were in attendance.

2. Declarations of Interests and Dispensations

None declared.

Dispensations. None Received

3. Public Participation

Mr. Graham Moore spoke on behalf of Hellesdon Bowls Club concerning works to be completed on the bowling green, disposal of rubbish and permission to refurbish the building currently operated by the club. The Parish Clerk gave answers to all of these questions and also suggested new ways of communication between the Council and the Bowls Club.

4. Approval of the minutes of the last meeting held on 16th October 2018

Resolved: To accept the minutes as a true record.

5. To discuss matters pertaining to the financial report

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Approved.....

Date.....

The report was discussed and questions raised regarding vehicles, servicing and maintenance and emergency work which the Parish Clerk responded to.

6. General Matters

6.1 To discuss the location of commemorative benches.

There was much discussion on this item:

Cllr. King voiced concerns over accessibility to the Memorial Garden and of potential vandalism.

Cllr. Franklin also voiced concern over access to the Memorial Garden.

Cllr. Sear strongly supported the idea of placing the benches in Mountfield Park as originally planned.

Standing Orders were suspended at 7.32pm to allow Cllr. Prutton to speak.

Cllr. Prutton supported the idea of leaving the benches in the Memorial Garden citing concerns over vandalism in Mountfield Park and the appropriateness of commemorative benches being placed in a suitable environment.

Standing Orders were then reinstated at 7.38pm.

Cllr. Fulcher supported the idea of moving the benches to Mountfield Park as originally intended.

A vote was called and it was agreed to **RECOMMEND** to the Full Parish Council that the World War One commemorative benches be left in the Memorial Garden for the time being with new benches being purchased for Mountfield Park. But that special concern should be taken to widely advertise the location and purpose of the Memorial Garden. Funds for the commemorative benches should now be taken out of general reserves rather than the Mountfield Park Earmarked Reserve, and for any new benches to come out of the Mountfield Park Earmarked Reserve instead.

A vote was called and Cllrs. King, Attenborough, Jones-Blackett and Franklin voting in favour and Cllrs. Fulcher and Sear voting against.

6.2 To discuss the purchase of seating for Mountfield Park.

It was **RECOMMENDED** to the Full Parish Council to purchase three Moorland benches at a cost of £1569.90 to be placed in Mountfield Park; with the intent to

purchase three litter bins, with associated emptying charges, when the next budget setting process takes place. All in favour.

6.3 Verbal update from the parish Clerk regarding allotment management.

Much discussion took place surrounding this ongoing issue and it was **AGREED** to agenda this concern for each quarterly meeting of this committee. It was also **AGREED** that the Parish Clerk should be able to use any reasonable method to ease the maintenance of the vacant plots until such time that these become occupied.

6.4 To set a date for a Community Action Day and to agree on the scope for this project.

It was **RESOLVED** to schedule this event for early July 2019 and for this to be placed on the agenda for the May 2019 meeting. Proposed by Cllr. King and seconded by Cllr. Fulcher; all in favour.

6.5 To discuss the quotes regarding the Under 9s Children’s Play Area at the Recreation Ground.

It was **RECOMMENDED** to the Full Parish Council the plan to incorporate the Under 9s play area into the Under 16s play area and for further quotes to be sought in this regard. This to be placed on the Full Parish Council agenda for discussion when the quotes are received.

6.6 To discuss the development of all Parks and Open Spaces in conjunction with the Hellesdon Neighbourhood Plan.

Cllr. Fulcher gave an update in this matter and it was **AGREED** that the strategy documents should begin to be implemented. It was also **AGREED** that this item should only be included on the agenda when further progress has been made on the Neighbourhood Plan implementation which is slower than expected at the present time.

6.7 To discuss the idea of hosing a ‘Hellesdon In Bloom’ event in 2020.

It was **AGREED** in principle to hold the event in 2020 and that the Parish Clerk should immediately begin preparations for this event. It was suggested that the hoppers received from the development at Silk Mill Road should be a part of this, possibly with sponsorship.

7. Exchange of information

The Parish Clerk advised that the seasonal groundsman was due to start employment with the Parish Council again on the 1st April 2019 on a six month fixed-term contract. Also reported was the felling of four trees in Mountfield Park after recent safety inspections.

8. Date, time and venue of next meeting

To be set at the Annual Parish Council Meeting in May 2019.

The meeting closed at 9.22pm.

Approved.....

Date.....