

## HELLEDON PARISH COUNCIL

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB  
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Minutes of the meeting of the Playing Fields, Amenities & Allotments Committee held on Monday 21<sup>st</sup> November 2016 at 7.pm in Diamond Jubilee Lodge, Hellesdon

PRESENT Mr D King - Chairman

Mr D Ghimire Mr D Jones-Blackett

In Attendance – Mrs S Gurney, Mrs M Anderson-Dungar (Locum Clerk)

**The Chairman opened the meeting and welcomed those present.**

**1. Apologies and Acceptance for Absence**

Apologies received and accepted from Mrs D Attenborough and Mr J Knowles

**2. Declarations of Interest and Dispensations**

There were no declarations of interest and the Clerk had no dispensations to report.

**3. Minutes of the Meeting held on 18<sup>th</sup> October 2016**

It was proposed, agreed and **RESOLVED** to accept these as a true record, signed accordingly by the Chairman.

**4. Public Participation**

No member of the public was present.

**5. General Matters**

**5.1 Resignation and Co-option**

Ms Jane Wright's letter of resignation from the Council was accepted, and suggestion for a replacement was noted and discussed. It was proposed, and agreed to **RECOMMEND** to full Council that Mr Robin Sear, new Councillor, should be co-opted to this Committee.

**5.2 Budget**

The draft budget was discussed in detail, with Mr K Sage, Head Groundsman invited to attend for several items. Various matters were listed for further investigation as follows:

- Leasing of machinery in comparison to purchase – Mr Sage to investigate possibilities for the Wessex 410 on a 5-year term
- Iseki – Mr Sage to investigate possibilities of purchase for a good quality second hand model

Approved.....

Date.....

Other **RECOMMENDATIONS**

- Repair fort at Meadow Way as a matter of urgency on health and safety grounds
- Possibility of using council allotment for propagation
- Reduce amount of weedkiller/fertiliser used where possible
- Make good hard courts from existing funds

Additional amendments were made to budget headings.

The new Grounds building was over contract with 23 December as the anticipated completion date; Mr M Marshall to advise on penalty clause implications.

**6. Exchange of Information**

Nothing to report

**7. Date, Time and Venue for Next Meeting**

The next meeting to be held on Tuesday 17 January 2017 at 7pm in the Council Chamber, Diamond Jubilee Lodge, Hellesdon.

The Meeting closed at 9.50p.m.

Approved.....

Date.....