

The Council Office, Diamond Jubilee Lodge, Wood View Road, Hellesdon, Norwich, NR6 5QB
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Parish Clerk: Natasha Carver

**Minutes of the meeting of the Property, Policy & Resources Committee held on
Thursday 10th September 2020 at 6:30pm Via Zoom**

Meetings are being held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 for the purpose of transacting the following business.

Present: Cllr S Gurney – Chair of the Committee
Cllr D King
Cllr B Johnson
Cllr M Fulcher
N Carver – Clerk

The Chairman welcomed members and opened the meeting at 6:30pm.

1. **Apologies and acceptance for absence**
Apologies were received from Cllr Britcher these were accepted.
2. **Declarations of Interest and Dispensations**
No additional items noted.
3. **To Approve the Minutes of the Meeting Held on 28th July 2020**
Minutes had been circulated from the meeting held on 28th July 2020.
It was
RESOLVED TO ADOPT THE MINUTES OF THE MEETING
4. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting.**
Proposed by Cllr Gurney, Seconded by Cllr Johnson and **AGREED**.
5. **Community Centre**
 - a) To receive update from DJ Designs.
A written report from DJ Designs was previously circulated addressing items raised from the last meeting. It was
RESOLVED TO NOTE AND ACCEPT THE REPORT
 - b) Cllr Gurney Proposed to accept the Canhams report for a full structural measured Survey and associated works quoted. Seconded by Cllr King. It was
RESOLVED TO ACCEPT

6. Exchange of Information

The clerk updated the council on a gas leak found in the old Groundsmans Hut. This was reported to the council by Cadent and the gas cut off. The clerk had arranged for a commercial gas engineer to attend site.

The clerk to look at getting the Community Centre VAT registered.

8. To confirm the date, time and venue of the next meeting

The clerk will confirm the next meeting date

The meeting closed at 07:35pm

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