

HELLEDON PARISH COUNCIL

Minutes of the meeting of the Staffing Committee held on Wednesday 15 April 2015
at 7pm in the Council Chamber, Diamond Jubilee Lodge, Hellesdon

PRESENT

Mrs K Fish - Chairman

Mr A Adams

Mr D Britcher

Mr G Britton

Mrs S Hiestand

Mrs P Kirby - Parish Clerk

IN ATTENDANCE

No other attendees

Cllr Fish opened the meeting & welcomed those present. She advised members that papers for discussion would be handed out just prior to consideration and that they would be collected after determination. Reading time would be allocated as required.

1. Absence and Apologies for absence

Cllr Gurney & Youles – apologies received and accepted

2. Declarations of Interest and Dispensations

None declared.

3. Public Participation

No attendees

4. General Matters

4.1 – Exclusion of Press & Public.

RESOLVED that under the provisions of Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 to exclude the Press and the Public for the duration of item 4.1(i) in order to discuss matters where publicity would be prejudicial to the public interest by reason of the personal and confidential nature of the business to be transacted.

The meeting closed to the press and public at 7.06pm.

5. Confidential item

4.1 (i) The independent investigation report was presented for members to consider. Cllr Britcher declared an interest in the matter handed back his papers and left the meeting at 7.10pm.

The Clerk was asked to leave the meeting room and in this respect Cllr Adams was appointed as minute taker for this item. Discussion took place and it was unanimously **RESOLVED**

- that following consideration of the independent investigation into a complaint against a member of staff that the employee in question would be subject to robust objective based performance management with strong support from our

Human Resources Consultant and our Employment Law Solicitor for an initial three month period.

- The clerk would attend training courses regarding Leadership and Management skills arranged by our Human Resources Consultant.

The clerk returned to the meeting room, was advised of the decision and subsequently received return of papers from all members. It was considered appropriate to receive the minutes of this meeting and agreed to adjourn for these to be prepared.

The meeting re-opened to the press and public at 9pm.

6. Approval of the minutes

The minutes, were presented and approved by those members present and signed by the Chairman as a correct record.

The meeting closed at 9.10pm.