



Part Time Café Assistant for Hellesdon Community Café

Wednesdays

Applications are invited to join our Café team as an assistant, supporting our café manager, based at our newly refurbished Community Centre in Hellesdon.

We are ideally looking for someone with experience of working in catering or hospitality, but would be willing to provide training for the right applicant.

Duties include, but not limited to:

Serve Customers in a Polite and Friendly Manner

Act under Instruction from the Café Manager

Cash and Card Management of Till

Keep Kitchen Clean, Tidy and Hygienic

Communication of Allergen Information

Clear, Clean and Disinfect Tables

Store Products in Accordance with Food Hygiene Guidelines

Help to Complete Kitchen Hygiene Checklists

Dishwash Crockery and Cutlery

Deputise for the Café Manager when Required

Hours: Part Time: Wednesdays 4 hours (9.30am – 1.30pm)

Pay: SCP 2 (£11.62 per hour – 2024 pay award pending)

Location: Hellesdon Community Centre

For an informal discussion concerning the role please contact Faye LeBon on 01603 301751 For further information and an application form, please visit our website at www.hellesdon-pc.gov.uk/vacancies or email clerk@hellesdon-pc.gov.uk

CLOSING DATE: Monday 5th August - Midday